

Application for a Lawful Development Certificate for a Proposed use or development.
Town and Country Planning Act 1990: Section 192, as amended by section 10 of the Planning and
Compensation act 1991.

Town and Country Planning (Development Management Procedure) (England) Order 2015

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	17
Suffix	
Property name	Lower Floor Flat
Address line 1	St Catherines Road
Address line 2	
Address line 3	
Town/city	Littlehampton
Postcode	BN17 5HR

Description of site location must be completed if postcode is not known:

Easting (x)	502914
Northing (y)	101639

Description

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2. Applicant Details

Title	Mr
First name	Derrick
Surname	Smith
Company name	
Address line 1	7
Address line 2	Newhall Close
Address line 3	
Town/city	Bognor Regis

2. Applicant Details

Country	United Kingdom
Postcode	PO21 5RG
Are you an agent acting on behalf of the applicant?	
Primary number	
Secondary number	
Fax number	
Email address	

☐ Yes ☐ No

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

☐ Yes ☐ No

Does the proposal consist of, or include, a change of use of the land or building(s)?

☐ Yes ☐ No

Has the proposal been started?

☐ Yes ☐ No

5. Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

The lower floor flat at 17 St Catherines Road is currently a 2 bedroom. The bedrooms are situated below ground level in the basement, which is prone to flooding., when thunderstorms coincide with high tides - we think. We would like to close the 2 bedrooms and turn the flat into a ground floor level, studio flat., which takes away the element of flooding risks for the occupants.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

Please select the use class that relates to the existing or last use. If the use class is not shown, please select 'Other' and provide details.

C3 - Dwellinghouses

Information about the proposed use(s)

Please select the use class that relates to the proposed use. If the use class is not shown, please select 'Other' and provide details.

C3 - Dwellinghouses

Is the proposed operation or use

☐ Permanent ☐ Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

We asked for advice from Arun District Council, and spoke to Zac Denton, who thought we may need this.

6. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

6. Site Visit

- ☐ The agent
☐ The applicant
☐ Other person

7. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Mr
First name	Zac
Surname	Denton
Reference	

Date (Must be pre-application submission)

08/09/2020

Details of the pre-application advice received

I spoke to Mr Denton, telling him of my dilemma and that I wished to consider closing the 2 bedrooms. He thought I would not need planning permission as no structural alterations were going to be made. He advised us to apply for a Certificate of Lawful Proposed Development

8. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

9. Interest in the Land

Please state the applicant's interest in the land

- ☐ Owner
☐ Lessee
☐ Occupier
☐ Other

If Other, please give the names and addresses of anyone who has an interest in the land and state the nature of their interest (if known)

My name is Derrick Smith and I work for Havenlea Properties Ltd, who are the Freeholder of the property.

Have they been informed of the application?

☐ Yes ☐ No

10. Declaration

I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application) 25/09/2020