ARUN
DISTRICT COUNCIL

Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF
Tel: 01903 737756

www.arun.gov.uk

LU/252/08/L

Householder Application for Planning Permission for works or extension to a dwelling and listed building consent. Town and Country Planning Act 1990

Publication of planning applications on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the council's website, please contact the council's planning department.

Please complete using block capitals and black ink.
It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address

Title:	MR
First name:	G.
Last name:	TILEY
Company (optional):	
Unit:	
House number:	12
House suffix:	
House name:	
Address 1:	RIVER ROAD
Address 2:	
Address 3:	
Town:	LITTLEHAMPTON
County:	WEST SUSSEX
Country:	UK
Postcode:	BN17 5BN

2. Agent Name and Address

Title:	
First name:	
Last name:	
Company (optional):	
Unit:	
House number:	
House suffix:	
House name:	
Address 1:	Wayne Gander MCIAT Architectural Technologist 98 Durrington Lane Worthing West Sussex BN13 2RQ Tel/Fax 01903 694817
Address 2:	
Address 3:	
Town:	
County:	
Country:	
Postcode:	

Description of Proposed Works

Please describe the proposed works:

NEW PITCHED ROOF OVER EXISTING OUT-BUILDING.

4. Description of Proposed Works (continued)

las the work already started? ☐ Yes ☑ No

Yes, please state when the work was started (DD/MM/YYYY): (date must be pre-application submission)

las the work already been completed? ☐ Yes ☑ No

Yes, please state when the work was completed (DD/MM/YYYY): (date must be pre-application submission)

3. Site Address Details

lease provide the full postal address of the application site.

Init: House number: 12 House suffix:

louse ame:

ddress 1: RIVER ROAD

ddress 2:

ddress 3:

own: LITTLEHAMPTON

ounty: WEST SUSSEX

ostcode ptional): BN17 5BN

escription of location or a grid reference.
nust be completed if postcode is not known):

asting: Northing:

escription:

5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☑ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date (DD/MM/YYYY): (must be pre-application submission)

Details of pre-application advice received?

6. Pedestrian and Vehicle Access, Roads and Rights of Way

a new or altered vehicle access oposed to or from the public highway? ☐ Yes ☑ No

a new or altered pedestrian access oposed to or from the public highway? ☐ Yes ☑ No

o the proposals require any diversions, tinguishments and/or creation of public ghts of way? ☐ Yes ☑ No

Yes to any questions, please show details on your plans or awings and state the reference number(s) of the plan(s)/ awing(s)

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary? ☐ Yes ☑ No

If Yes, please mark their position on a scaled plan and state the reference number of any plan(s)/drawing(s):

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ☐ Yes ☑ No

If Yes, please show on your plans which trees by giving them numbers e.g. T1, T2 etc, state the reference number of the plan(s)/ drawing(s) and indicate the scale.

8. Materials

Please provide a description of existing and proposed materials and finishes to be used in the building (demolition excluded):

	Existing (where applicable)	Proposed	Not applicable	Don't Know
External walls	BRICKWORK	BRICKWORK	☐	☐
Roof covering	NONE	SLATE	☐	☐
Chimney			☑	☐
Windows	TIMBER PAINTED	TIMBER PAINTED.	☐	☐
External doors	TIMBER PAINTED.	TIMBER PAINTED	☐	☐
Ceilings			☑	☐
Internal walls			☑	☐
Floors	CONCRETE	—	☐	☐
Internal doors			☑	☐
Rainwater goods	—	CAST IRON	☐	☐
Boundary treatments (e.g. fences, walls)	BRICK + FLINTWORK	—	☐	☐
Vehicle access and hard standing			☑	☐
Lighting			☑	☐
Others (add description)			☑	☐

Are you supplying additional information on submitted drawings or plans? ☑ Yes ☐ No

If Yes, please state plan(s)/drawing(s) references:

LOCATION + SITE PLANS 1:1250 / 1:500
EXISTING DETAILS 01 1:50
PROPOSALS 02 1:50

DESIGN + ACCESS STATEMENT

9. Demolition

loes the proposal include the partial or otal demolition of a listed building? ☐ Yes ☑ No

Yes, which of the following does the proposal involve?

) Total demolition of the listed building: ☐ Yes ☐ No

) Demolition of a building within ıe curtilage of the listed building: ☐ Yes ☐ No

) Demolition of a part of the listed building: ☐ Yes ☐ No

f the answer to c) is Yes:

) What is the total volume of the isted building?(cubic metres)	
i) What is the volume of the part o be demolished?(cubic metres)	
ii) What was the (approximate) date of the ɪrection of the part to be removed? (MM/YYYY) date must be pre-application submission)	

'lease provide a brief description of the building or part of the ıuilding you are proposing to demolish:

Vhy is it necessary to demolish or extend (as applicable) all or part f the building(s) and or structure(s)?

10. Listed Building Alterations

Do the proposed works include alterations to a listed building? ☐ Yes ☑ No

If Yes, do the proposed works include: (you must answer each of the questions)

a) Works to the interior of the building? ☐ Yes ☐ No

b) Works to the exterior of the building? ☐ Yes ☐ No

c) Works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ☐ Yes ☐ No

d) Stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ☐ Yes ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings, photographs sufficient to identify the location, extent and character of the items to be removed, and the proposal for their replacement, including any new means of structural support and state references for the plan(s)/drawing(s):

11. Listed Building Grading

ease state the grading (if known) of the building in the list of ıildings of Special Architectural or Historic interest? (Note: only ıe box must be ticked)

Grade I ☐ Ecclesiastical Grade I ☐

Grade II* ☐ Ecclesiastical Grade II* ☐

Grade II ☑ Ecclesiastical Grade II ☐

Don't know ☐

12. Immunity From Listing

Has a Certificate of Immunity from Listing been sought in respect of this building?

☐ Yes ☑ No ☐ Don't know

If Yes, please provide the result of the application:

13. Parking

ll the proposed works affect sting car parking arrangements? ☐ Yes ☑ No

Yes, please describe:

14. Council Employee / Member

Is the applicant or agent related to any member of staff or elected member of the council? ☐ Yes ☑ No

If Yes, please provide details:

15 Certificates

One certificate A, B, C, or D must be completed, together with the Agricultural Holdings Certificate with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Certificate under Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was th owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building t which the application relates.

Signed - Applicant:

Or signed - Agent: [redacted]

Date (DD/MM/YYYY): 15/08/2008

CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Certificate under Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates.

Name of Owner	Address	Date Notice Served

N/A

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Certificate under Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

certify/ The applicant certifies that:

Neither Certificate A or B can be issued for this application

All reasonable steps have been taken to find out the names and addresses of the other owners *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of the land or building, or of a part of it , but I have/ the applicant has been unable to do so.

The steps taken were:

Name of Owner	Address	Date Notice Served

N/A

otice of the application has been published in the following newspaper irculating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

gned - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

5 Certificates (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Certificate under Article 7 of the Town and Country Planning (General Development Procedure) Order 1995 & Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

certify/ The applicant certifies that:

Certificate A cannot be issued for this application

All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

he steps taken were:

N/A.

otice of the application has been published in the following newspaper circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

gned - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

AGRICULTURAL HOLDINGS CERTIFICATE

Town and Country Planning (General Development Procedure)Order 1995 Certificate under Article 7

gricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding.

gned - Applicant:

Or signed - Agent: [redacted]

Date (DD/MM/YYYY): 15/08/2008

~~B) I have/ The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day 21 days~~ fore the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, listed below:

Name of Tenant	Address	Date Notice Served
	N/A.	

gned - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

Planning Application Requirements - Checklist

ase read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all rmation required will result in your application being deemed invalid. It will not be considered valid until all information required by Local Planning Authority has been submitted.

- original and 3 copies of a npleted and dated application form: ☑
- original and 3 copies of a plan which ntifies the land to which the application tes drawn to an identified scale showing the direction of North: ☑
- original and 3 copies of other plans drawings or information necessary to cribe the subject of the application: ☑
- The original and 3 copies of a design and access statement where proposed works fall within one of the following designated areas: ☑
  - National Park
  - Site of special scientific interest
  - Conservation area
  - Area of outstanding natural beauty
  - World Heritage Site
  - The Broads
- The correct fee: ☑
- The original and 3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ☑
- The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D - as applicable): ☑

Declaration

hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional rmation.

ed - Applicant:

Or signed - Agent: [redacted]

Date (DD/MM/YYYY): 15/08/2008 (date cannot be pre-application)

18. Applicant Contact Details

19. Agent Contact Details

[redacted]

Extension number:

from the details)