

Application for Planning Permission and for relevant demolition of an unlisted building in a conservation area
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	57
Suffix	
Property name	
Address line 1	River Road,
Address line 2	
Address line 3	
Town/city	Littlehampton
Postcode	BN17 5DD
Description of site location must be completed if postcode is not known:	
Easting (x)	502237
Northing (y)	102261

Description	
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2. Applicant Details

Title	Ms
First name	Jane
Surname	Wood
Company name	Brownfield Estates
Address line 1	57, River Road,
Address line 2	
Address line 3	
Town/city	Littlehampton
Country	

2. Applicant Details

Postcode

BN17 5DD

Are you an agent acting on behalf of the applicant?

Yes

No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

Title

Mrs

First name

Kerry

Surname

Dames

Company name

Fredrick Adam Ltd

Address line 1

Lyminster Farm Industrial Estate

Address line 2

Lyminster Bottom Road

Address line 3

Town/city

Medstead

Country

United Kingdom

Postcode

GU345EW

Primary number

Secondary number

Fax number

Email

4. Site Area

What is the measurement of the site area?
(numeric characters only).

475.00

Unit

Sq. metres

5. Description of the Proposal

Please note in regard to:

- Fire Statements - From 1 August 2021, planning applications for buildings of over 18 metres (or 7 stories) tall containing more than one dwelling will require a 'Fire Statement' for the application to be considered valid. There are some exemptions. View government planning guidance on fire statements or access the fire statement template and guidance.
- Permission In Principle - If you are applying for Technical Details Consent on a site that has been granted Permission In Principle, please include the relevant details in the description below.
- Public Service Infrastructure - From 1 August 2021, applications for certain public service infrastructure developments will be eligible for faster determination timeframes. See help for further details or view government planning guidance on determination periods.

Description

Please describe details of the proposed development or works including any change of use and details of the proposed demolition.

Partial demolition of number 57 River Road. A change of use, and redevelopment to provide a flatted development comprising six apartments, with private amenity space, parking and cycle storage. To include, the partial demolition of the adjacent boundary wall to provide a new pedestrian access, and the creation

5. Description of the Proposal

of a floating pontoon with resident morning spaces.

Has the work or change of use already started?

☐ Yes ☒ No

6. Explanation for Proposed Demolition Work

Why is it necessary to demolish all or part of the building(s) and/or structure(s)?

Please refer to supporting planning statement prepared by Fredrick Adam Ltd dated 17 August 2021 and the Heritage Statement.

A buildings condition survey has confirmed that the building is in a poor state of repair. A market assessment confirms that it is not economically viable to retain the structure and a Heritage Statement is submitted to support the extent of work proposed to enable the sensible re-use of the building.

7. Existing Use

Please describe the current use of the site

Partial use of the building by a self-employed mechanic - Riverside Motors.

Is the site currently vacant?

☒ Yes ☐ No

Does the proposal involve any of the following? If Yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated

☒ Yes ☐ No

Land where contamination is suspected for all or part of the site

☒ Yes ☐ No

A proposed use that would be particularly vulnerable to the presence of contamination

☒ Yes ☐ No

8. Materials

Does the proposed development require any materials to be used externally?

☒ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls

Description of existing materials and finishes (optional):

Description of proposed materials and finishes:

The northerly block has brick walls.
The southerly block has zinc great rain screen cladding.
The stair and list core is clad in structural glass

Roof

Description of existing materials and finishes (optional):

Description of proposed materials and finishes:

The roofs of the two blocks are clad in zinc grey metal roofing.
The stair and lift core have a grey single ply roof membrane.

Windows

Description of existing materials and finishes (optional):

Timber windows

Description of proposed materials and finishes:

Composite timber and aluminium windows

Doors

8. Materials

Description of existing materials and finishes (optional):	Timber
Description of proposed materials and finishes:	Glazed

Are you supplying additional information on submitted plans, drawings or a design and access statement? ☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

Please see cover letter prepared by Fredrick Adam Ltd dated 17 August 2021.

The covering letter details the reports and drawings submitted in support of this application.

9. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicular access proposed to or from the public highway? ☒ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway? ☒ Yes ☐ No

Are there any new public roads to be provided within the site? ☒ Yes ☐ No

Are there any new public rights of way to be provided within or adjacent to the site? ☒ Yes ☐ No

Do the proposals require any diversions/extinguishments and/or creation of rights of way? ☒ Yes ☐ No

If you answered Yes to any of the above questions, please show details on your plans/drawings and state their reference numbers

Please refer to the proposed ground floor plan, prepared by the scheme architect, JPA.

10. Vehicle Parking

Does the site have any existing vehicle/cycle parking spaces or will the proposed development add/remove any parking spaces? ☒ Yes ☐ No

Please provide information on the existing and proposed number of on-site parking spaces

Type of vehicle	Existing number of spaces	Total proposed (including spaces retained)	Difference in spaces
Cars	12	8	-4
Cycle spaces	0	8	8

11. Trees and Hedges

Are there trees or hedges on the proposed development site? ☒ Yes ☐ No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character? ☒ Yes ☐ No

If Yes to either or both of the above, you may need to provide a full tree survey, at the discretion of your local planning authority. If a tree survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

12. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Check the location on the Government's Flood map for planning. You should also refer to national standing advice and your local planning authority requirements for information as necessary.) ☒ Yes ☐ No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)? ☒ Yes ☐ No

12. Assessment of Flood Risk

Will the proposal increase the flood risk elsewhere?

☐ Yes ☐ No

How will surface water be disposed of?

☐ Sustainable drainage system

☒ Existing water course

☐ Soakaway

☒ Main sewer

☐ Pond/lake

13. Biodiversity and Geological Conservation

Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

To assist in answering this question correctly, please refer to the help text which provides guidance on determining if any important biodiversity or geological conservation features may be present or nearby; and whether they are likely to be affected by the proposals.

a) Protected and priority species:

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

b) Designated sites, important habitats or other biodiversity features:

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

c) Features of geological conservation importance:

- ☐ Yes, on the development site
☐ Yes, on land adjacent to or near the proposed development
☒ No

14. Foul Sewage

Please state how foul sewage is to be disposed of:

☒ Mains Sewer

☐ Septic Tank

☐ Package Treatment plant

☐ Cess Pit

☐ Other

☐ Unknown

Are you proposing to connect to the existing drainage system?

☒ Yes ☐ No ☐ Unknown

If Yes, please include the details of the existing system on the application drawings. Please state the plan(s)/drawing(s) references.

Please refer to the proposed ground floor plan prepared by the scheme architect, JPA.

15. Waste Storage and Collection

Do the plans incorporate areas to store and aid the collection of waste?

☒ Yes ☐ No

If Yes, please provide details:

There are allocated spaces within the parking court and communal 'eurobins' for refuse.

Have arrangements been made for the separate storage and collection of recyclable waste?

☒ Yes ☐ No

15. Waste Storage and Collection

If Yes, please provide details:

There are allocated spaces within the parking court and communal 'eurobins' for refuse.

16. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or trade waste?

☐ Yes ☒ No

17. Residential/Dwelling Units

Please note: This question has been updated to include the latest information requirements specified by government.

Applications created before 23 May 2020 will not have been updated, please read the 'Help' to see details of how to workaround this issue.

Does your proposal include the gain, loss or change of use of residential units?

☒ Yes ☐ No

Please select the proposed housing categories that are relevant to your proposal.

- ☒ Market Housing
☐ Social, Affordable or Intermediate Rent
☐ Affordable Home Ownership
☐ Starter Homes
☐ Self-build and Custom Build

Add 'Market Housing - Proposed' residential units

Market Housing - Proposed						
	Number of bedrooms					
	1	2	3	4+	Unknown	Total
Houses	0	3	3	0	0	6
Total	0	3	3	0	0	6

Please select the existing housing categories that are relevant to your proposal.

- ☐ Market Housing
☐ Social, Affordable or Intermediate Rent
☐ Affordable Home Ownership
☐ Starter Homes
☐ Self-build and Custom Build

Total proposed residential units

6

Total existing residential units

0

Total net gain or loss of residential units

6

18. All Types of Development: Non-Residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?

Note that 'non-residential' in this context covers all uses except Use Class C3 Dwellinghouses.

☒ Yes ☐ No

Please add details of the Use Classes and floorspace.

Following changes to Use Classes on 1 September 2020: The list includes the now revoked Use Classes A1-5, B1, and D1-2 that should not be used in most cases. Also, the list does not include the newly introduced Use Classes E and F1-2. To provide details in relation to these or any 'Sui Generis' use, select 'Other' and specify the use where prompted. Multiple 'Other' options can be added to cover each individual use. View further information on Use Classes.

18. All Types of Development: Non-Residential Floorspace

Use Class	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross new internal floorspace proposed (including changes of use) (square metres)	Net additional gross internal floorspace following development (square metres)
B2 - General industrial	225	225	638	413
Total	225	225	638	413

Loss or gain of rooms

For hotels, residential institutions and hostels please additionally indicate the loss or gain of rooms:

19. Employment

Are there any existing employees on the site or will the proposed development increase or decrease the number of employees? ☒ Yes ☐ No

Existing Employees

Please complete the following information regarding existing employees:

Full-time	1
Part-time	0
Total full-time equivalent	1.00

Proposed Employees

If known, please complete the following information regarding proposed employees:

Full-time	0
Part-time	0
Total full-time equivalent	0.00

20. Hours of Opening

Are Hours of Opening relevant to this proposal? ☐ Yes ☒ No

21. Industrial or Commercial Processes and Machinery

Does this proposal involve the carrying out of industrial or commercial activities and processes? ☐ Yes ☒ No

Is the proposal for a waste management development? ☐ Yes ☒ No

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make it clear what information it requires on its website

22. Hazardous Substances

Does the proposal involve the use or storage of any hazardous substances? ☐ Yes ☒ No

23. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☐ Yes ☒ No

23. Site Visit

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

24. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Ms
First name	Anita
Surname	Gardner
Reference	PAA/39/20 & PAA/17/21

Date (Must be pre-application submission)

21/04/2021

Details of the pre-application advice received

Please see pre-application advice dated 21 April 2021, and email correspondence dated 5 May 2021 (13.25) 1 June 2021 (13.39), 15 April 2021 (9.48 & 10.17).

25. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☒ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

26. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE B - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that:

- ☒ I have/The applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates; or
☐ The applicant is the sole owner of all the land or buildings to which this application relates and there are no other owners* and/or agricultural tenants**.

*** 'owner' is a person with a freehold interest or leasehold interest with at least 7 years to run. ** 'agricultural tenant' has the meaning given in section 65(8) of the Town and Country Planning Act 1990.**

Owner/Agricultural Tenant

26. Ownership Certificates and Agricultural Land Declaration

Name of Owner/Agricultural Tenant	Harbour Master Littlehampton
Number	
Suffix	
House Name	Harbour Office
Address line 1	Pier Road,
Address line 2	Littlehampton
Town/city	West Sussex
Postcode	BN175LR
Date notice served (DD/MM/YYYY)	17/08/2021

Person role

- ☒ The applicant
☒ The agent

Title	Mrs
First name	Kerry
Surname	Dames
Declaration date (DD/MM/YYYY)	17/08/2021

☒ Declaration made

27. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)	17/08/2021
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