



## Local Policing Service Improvement & Engagement Department

Your Ref: LU/249/25/RES

Our Ref: LM/ARU/26/01A

Date 12<sup>th</sup> January 2026

Contact Name: Lee Melbourne

Dear Ms Kersley,

### **RE: Phase 6A Hampton Park Littlehampton**

Thank you for your correspondence of the 9<sup>th</sup> of January 2026, advising me of a planning application for the approval of reserved matters following LU/47/11/ (amended by LU/182/15) comprising 288 No residential dwellings, the formation SUDs features, children's play space, landscaping, car parking, roads, landscaping and public access to the northern extent of the Black Ditch Open Space at the above location, for which you seek advice from a crime prevention viewpoint.

The National Planning Policy Framework demonstrates the government's aim to achieve healthy, inclusive, and safe places which are safe and accessible, so that crime and disorder, and the fear of crime, do not undermine the quality of life or community cohesion – for example through the use of attractive, well-designed, clear, and legible pedestrian and cycle routes, and high-quality public space, which encourage the active and continual use of public areas.

Although the level of crime and anti-social behaviour in the Arun District is average as indicated within Police.uk additional measures to mitigate against any identified local crime trends and site-specific requirements should always be considered.

I have had the opportunity to examine the detail within the application and in an attempt to reduce the opportunity for crime and the fear of crime I offer the following comments using Crime Prevention Through Environmental Design (CPTED) principles and from a Secured by Design (SBD) perspective.

The orientation of the dwellings will ensure that all publicly accessible areas benefit from overlooking and good natural surveillance.

Ms Kersley  
Planning Officer  
Planning Control  
Arun District Council

With regards to the proposed apartments - from a crime prevention perspective, it will be imperative that access control is implemented into the design and layout to ensure control of entry is for authorised persons only. Tradesperson or timed-release mechanisms are not advised as they have been proven to be the cause of antisocial behaviour and unlawful access to communal developments.

With regards to postal arrangements within the development - there are increasing crime problems associated with letter plate apertures, such as identity theft, arson, hate crime, lock manipulation and 'fishing' for personal items (which may include post, vehicle and house keys, credit cards, etc). I recommend the postal arrangements for the apartments and the houses is through the wall or externally mounted secure post boxes as the absence of the letter aperture effectively reduces unnecessary access to the block.

Where parking occurs within the development - it is important that parking spaces are within view of an active room within the property. An active room is where there is direct and visual connection between the room and the street or the car parking area. Such visual connections can be expected from rooms such as kitchens and living rooms, but not from bedrooms and bathrooms.

With regards to any proposed EV charging points - it is important when considering their location that the provisions of any relevant building regulations are complied with and that consultation is undertaken with the relevant fire strategy authority, be this a local authority appointment or a fire and rescue service officer, to ensure that appropriate advice is incorporated into designs and specifications.

With regards to footpath and bicycle route design - routes for pedestrians, cyclists and vehicles should be integrated into the development in order to assist easy, intuitive wayfinding through the application of inclusive design by increasing activity and therefore natural surveillance, proven deterrents for crime and anti-social behaviour. As stated in the Department for Transport Local Transport Note 1/20 (July 2020) Cycle Infrastructure Design: "Cycle networks should be planned and designed to allow people to reach their day-to-day destinations easily, along routes that connect, are simple to navigate and are of a consistently high quality."

With regards to proposed cycle parking within the development - research by the 'Design against Crime Centre' suggests that cyclists should be encouraged to lock both wheels and the crossbar to a stand rather than just the crossbar and therefore a design of cycle stand that enables this method of locking to be used is recommended. The minimum requirements for such equipment are as follows: • Galvanised steel bar construction (minimum thickness 3mm), filled with concrete; • Minimum foundation depth of 300mm with welded 'anchor bar'.

It is also the developer or developer's agent's responsibility to inform the Responsible Person(s), Fire and Rescue Service and Building Control of any bicycle storage facilities and/or other areas that may require the charging and storage of Lithium-ion powered vehicles or devices, within buildings or the wider site footprint, to ensure that the necessary fire suppression measures for the charging and storage of lithium-ion powered vehicles have been considered and specified.

Areas of play should be situated in an environment that is stimulating and safe for all children, be overlooked with good natural surveillance to ensure the safety of users and the protection of equipment, which can be vulnerable to misuse.

They should be designed to allow natural surveillance from nearby dwellings with safe and accessible routes for users to come and go. Boundaries between public and private space should be clearly defined and open spaces must have features which prevent unauthorised vehicular access.

To provide a dog free environment for the proposed LEAPS - I would ask that consideration is given to surrounding the play areas with railings and self-closing gates.

In order to maintain as much natural surveillance as possible – ground planting throughout the development should not be higher than 1 metre with tree canopies no lower than 2 metres. This arrangement provides a window of observation throughout the area. This will enable capable guardians to report incidents to the authorities should they occur. A capable guardian has a 'human element' that is usually a person who, by their mere presence would deter potential offenders from perpetrating a crime.

Lighting is an effective security measure and a useful tool for public reassurance in that it enables people to see at night that they are safe or to assess a developing threat and if necessary, identify a route they could take to avoid a potential issue. Recent events that have made national news and become the focus of concern over safety in public places means that there is merit in recognising the enormous value people place on being able to move around in public places at night under high quality lighting systems.

Where lighting is implemented, it should conform to the recommendations within BS5489-1:2020.

Finally, construction sites often suffer from theft, criminal damage, arson, and anti-social behaviour, all of which can have a major impact on completion dates and overall development costs.

The SBD Construction Site Security Guide 2021 is designed to be risk commensurate and provides advice on how to secure the site from the moment the hoarding goes up until the moment the development is handed over to the client or end user. The advice is based on proven crime prevention principles that are known to reduce criminal opportunity by creating safer, more secure, and sustainable environments. It applies to all construction sites regardless of their size and is intended for all staff including security personnel.

It is also recommended that contact is sought by the developer with local Neighbourhood Police Team (NPT) to establish good relations whilst the development is in the construction phase.

Further advice on construction site security can be obtained from the Secured by Design Website: [www.securedbydesign.com/images/CONSTRUCTION\\_SITE\\_SECURITY\\_GUIDE\\_A4\\_8pp.pdf](http://www.securedbydesign.com/images/CONSTRUCTION_SITE_SECURITY_GUIDE_A4_8pp.pdf)

Thank you for giving me an opportunity to offer comments in response.

The Crime & Disorder Act 1998 heightens the importance of taking crime prevention into account when planning decisions are made. Section 17 of the Act places a clear duty on both police and local authorities to exercise their various functions with due regard to the likely effect on the prevention of crime and disorder. You are asked to accord due weight to the advice offered in this letter which would demonstrate your authority's commitment to work in partnership and comply with the spirit of The Crime & Disorder Act.

Yours sincerely

**Miss Lee A Melbourne**  
**Designing Out Crime Officer**  
**Local Policing Service Improvement & Engagement Department**  
**Sussex Police Headquarters**

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Sussex Police Headquarters  
Malling House, Malling, Lewes, East Sussex, BN7 2DZ



**From:** Elaine Walby on behalf of Planning.Responses  
**Sent:** 12 January 2026 16:30  
**To:** Planning Scanning  
**Subject:** FW: Planning Consultation on: LU/249/25/RES  
**Attachments:** ARU 26 01A - Phase 6A Hampton Park Littlehampton.pdf

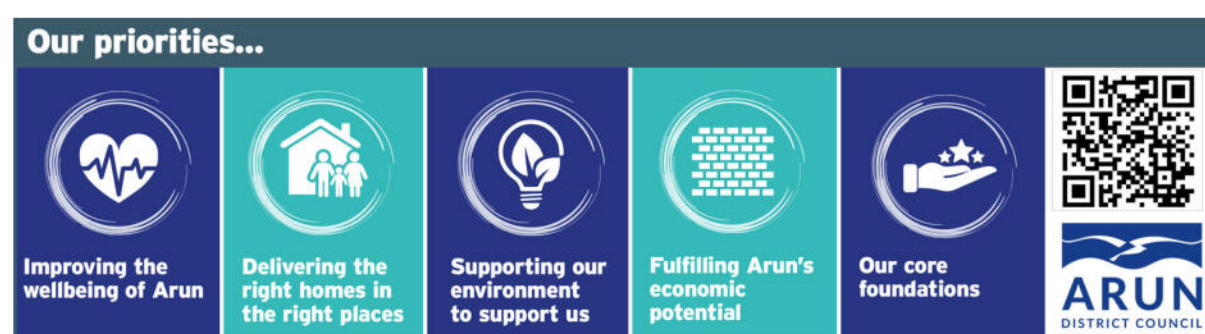
PL- Consultation- Sussex Police response

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**Planning Services**

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**From:** Hannah Kersley <[Hannah.Kersley@arun.gov.uk](mailto:Hannah.Kersley@arun.gov.uk)>  
**Sent:** 12 January 2026 11:12  
**To:** Planning.Responses <[Planning.Responses@arun.gov.uk](mailto:Planning.Responses@arun.gov.uk)>  
**Subject:** Fw: Planning Consultation on: LU/249/25/RES

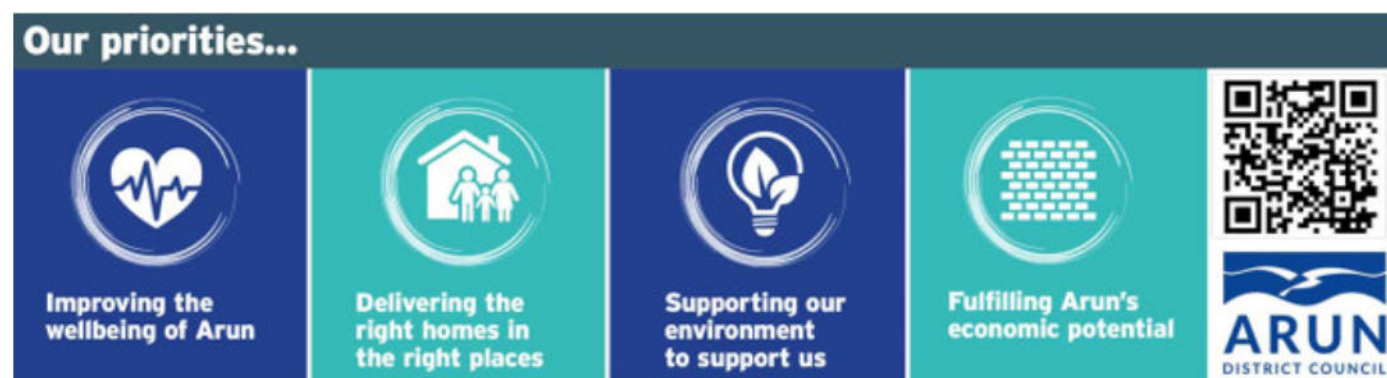
Sussex Police consultation response

**Hannah Kersley** (she/her)  
**Principal Planning Officer**, Strategic Development

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[www.arun.gov.uk](http://www.arun.gov.uk)

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**From:** Designing Out Crime <[REDACTED]>  
**Sent:** 12 January 2026 11:05  
**To:** Hannah Kersley <[Hannah.Kersley@arun.gov.uk](mailto:Hannah.Kersley@arun.gov.uk)>  
**Subject:** FW: Planning Consultation on: LU/249/25/RES

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Hannah,

Please find consultee comments on the above planning consultation.

I am assuming the reply by dates are incorrect as this was sent to me (see below) on **Friday the 9<sup>th</sup> January at 11:49 asking for a response by the 11<sup>th</sup> of January.**

As a matter of urgency, I have facilitated this request albeit a day late but have sent it to you directly – submitted for your consideration.

Kind regards

Lee

Miss Lee A Melbourne (Pronouns She/Her/Hers)  
Designing Out Crime Officer  
Local Policing Service Improvement and Engagement Department  
Sussex Police Headquarters  
Amberley Block  
Church Lane  
Lewes  
East Sussex  
BN7 2DZ

I work flexibly so I am sending this email at a time that suits me. Please be assured that I do not expect you to respond outside of your normal working day.



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**From:** [planning.responses@arun.gov.uk](mailto:planning.responses@arun.gov.uk) <[planning.responses@arun.gov.uk](mailto:planning.responses@arun.gov.uk)>  
**Sent:** 09 January 2026 11:49  
**To:** Designing Out Crime <[REDACTED]>  
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To: F A O Lee Melbourne  
NOTIFICATION FROM ARUN DISTRICT COUNCIL

The Town & Country Planning Act 1990 (as amended)  
Town & country Planning (Development Management Procedure) (England) Order 2015 - Article 6 - Articles 16 & 18 Consultation before the grant of permission

**Approval of Reserved Matters Following Outline Approval**

<b>Application No:</b>	LU/249/25/RES
<b>Registered:</b>	8th December 2025
<b>Site Address:</b>	Phase 6a Hampton Park Littlehampton
<b>Grid Reference:</b>	503360 104210
<b>Description of Works:</b>	Approval of reserved matters following LU/47/11/ (amended by LU/182/15) comprising 288 No residential dwellings, the formation SUDs features, children's play space, landscaping, car parking, roads, landscaping and public access to the northern extent of the Black Ditch Open Space.

The Council have received the above application.

[Click here to view the application and documents](#) The website is updated once a day in the evening, so you may need to wait until the day after this notification to view the documents.



Should you have any comments to make, these should be sent by replying to this email by 11th January 2026 . You can also monitor the progress of this application through the Council web site:

<https://www.arun.gov.uk/planning-application-search>

**Please be aware that any comments you may make will be available on our website so please do not insert personal details or signatures on your reply.**

Should the application go to appeal the Planning Inspectorate will publish any comments made to the Council on their website:<https://acp.planninginspectorate.gov.uk/> but they will protect personal details.

In the absence of a reply within the period stated, I shall assume that you have no observations to make.

Yours sincerely

Hannah Kersley

Planning Officer- Arun District Council

Telephone: 01903 737856

Email: [hannah.kersley@arun.gov.uk](mailto:hannah.kersley@arun.gov.uk)

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