

WEST SUSSEX COUNTY COUNCIL CONSULTATION

TO:	Arun District Council FAO: Amber Willard
FROM:	WSSC – Highways Authority
DATE:	18 December 2025
LOCATION:	78A High Street Littlehampton BN17 5DX
SUBJECT:	LU/247/25/PD Prior approval under Schedule 2, Part 3, Class MA for the change of use from a business (Class E) to 1 No flat (C3).
DATE OF SITE VISIT:	n/a
RECOMMENDATION:	Advice

This application has been dealt with in accordance with the Development Control Scheme protocol for small scale proposals.

This application seeks prior approval for the change of use from business (Class E) to residential to form one ground floor flat. The site is located on High Street, an E-classified, pedestrianised street.

As part of the prior approval process, there are a number of matters to be considered. This includes matters relating to highways and transport. However, the GPDO is quite clear as to what highway matters can be considered, namely whether the proposal is likely to result in a material increase or a material change in the character of traffic in the vicinity of the site.

Vehicular access is provided to the rear of the site, with space for at least one vehicle to park, although it has not been specified whether this serves the existing first floor flat or class E use of the site. The land has not been included within the red edge of the site boundary and as such the LHA will assume that a nil parking provision is proposed. The WSSC Car Parking Demand Calculator indicates that a development of this size and location would require one car parking space. As such, parking would have to be accommodated either on-street or within nearby paid-for provision, as per the existing arrangement. The LHA does not anticipate that the proposed nil car parking provision would result in a highway safety concern, but the LPA may wish to consider potential amenity impacts on on-street parking.

The site is situated in a sustainable location, within the town centre, providing access to local services, amenities and public transport links. Cycling is a viable option in the area, although no cycle parking provision is proposed. The LPA may wish to consider securing cycle storage provision via condition.

In summary, the prior approval is considered acceptable in highway terms.

Nicola Elliott
West Sussex County Council – Planning Services

From: Nicola Spencer on behalf of Planning.Responses
Sent: 18 December 2025 18:15
To: Planning Scanning
Subject: FW: Response To Application Number LU/247/25/PD at 78A High StreetLittlehamptonBN17 5DX
Attachments: Response_LU-247-25-1.pdf

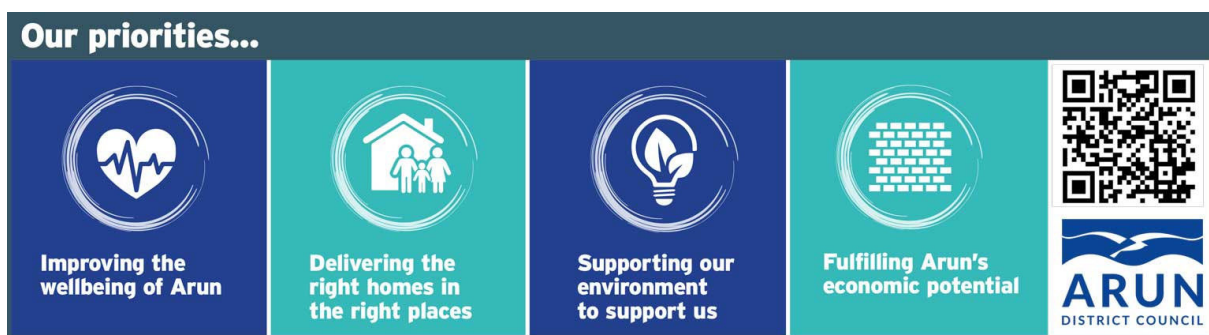
Pl- Consultation- West Sussex Highways response

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From: [REDACTED]
Sent: 18 December 2025 14:53
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Please could the attached response be distributed to the relevant case officer.

Regards

Nicola Elliott

Please do not reply directly to this email.

Any formal reconsultation on the application should be directed to [REDACTED] but the responding officer can be contacted directly via email if there are any questions relating to this response.

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