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Our Ref: LU/246/19/NMA
Your Ref:

Please ask for:
Nicola Moore
Ext 37944

Dear Mrs O'Leary

14th August 2019

Section 96A of the Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended) - Article 10

Application for A Non-material Amendment Following a Grant of Planning Permission

Development Non-material amendment following the grant of reference LU/59/19/PL for installation of an ATS cart canopy, re-provision of the existing cycle shelter and re-provision & relocation of the existing smoking shelter from north-east corner of Building 5 to south-east corner of Building 5.

Location Land at Watersmead Business Park Worthing Road Littlehampton

Thank you for your recent application which I received on 31st July 2019. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

There are no apparent details for the proposed ATS cart canopy.

The re-provision and relocation of the smoking shelter is unacceptable as a Non-Material amendment as it is not within the approved red edge, therefore a new planning application will be required.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **28th August 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC', followed by a period.

Neil Crowther
Group Head of Planning