



Mrs V Edmonds
18 River Road
Littlehampton
BN17 5BN

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
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Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: LU/245/13/TC
Your Ref:

Please ask for:
Miss C Burrows
extn 37459

Dear Mrs V Edmonds

27th August 2013

Town & Country Planning Act 1990 (as amended) s211 Notice
Application for Prior Notification of Work to Tree(s) in a Conservation Area

Development Crown reduction & thinning of 1 No. Sycamore tree within the Littlehampton River Road Conservation Area
Location Land R/O 18 River Road Littlehampton

Thank you for your recent application which I received on 14th August 2013. It is being validated by Miss C Burrows who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Please provide exact measurements in metres of the proposed reduction and thin of the Sycamore tree.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/main.cfm?type=HELPWITHMAKINGAPLA>. If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **10th September 2013** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the development. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Karl Roberts
Assistant Director Planning & Economic Regeneration