

From: Andrew Wood <Andrew.Wood@arun.gov.uk>
Sent: 13 November 2020 07:15
To: Planning.Responses <Planning.Responses@arun.gov.uk>
Subject: FW: LU/241/20/CLE - Evidence required

Agent correspondence

Andrew Wood MRTPI
Senior Planning Officer, Planning Department

T: 01903 737768
E: andrew.wood@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk

Sign up to our newsletter [here](#)



From: Tim Deacon [REDACTED]
Sent: 11 November 2020 13:32
To: Andrew Wood <Andrew.Wood@arun.gov.uk>
Subject: Re: LU/241/20/CLE - Evidence required

Andrew,

The applicant is happy to withdraw the request to increase the number of bedrooms, as per your request.

Please would you explain the correct procedure for seeking permission to increase the number of bedrooms (assuming the existing use is confirmed as sui generis as a result of the current LDC application).

Kind regards,

Tim

Tim Deacon
Architect RIBA

On Wed, 11 Nov 2020 at 12:13, Andrew Wood <Andrew.Wood@arun.gov.uk> wrote:

The property needs to have been in continuous use as a HMO for ten years.

Tim could you also withdraw your request to create an 11 bed HMO as part of the Lawful Development Certificate as we cannot approve an extension of the use under the certificate.

Andrew Wood MRTPI

Senior Planning Officer, Planning Department



T: 01903 737763

E: andrew.wood@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



Sign up to our newsletter [here](#)

From: Tim Deacon
Sent: 11 November 2020 11:26
To: Andrew Wood <Andrew.Wood@arun.gov.uk>
Subject: Re: LU/241/20/CLE - Evidence required

Good morning Andrew,

The applicant is in the process of arranging an affidavit from the previous owner.

For the avoidance of doubt, please would you confirm exactly what it needs to be/contain to be accepted for planning purposes.

Kind regards,

Tim

Tim Deacon

Architect RIBA



On Fri, 6 Nov 2020 at 09:37, Andrew Wood <Andrew.Wood@arun.gov.uk> wrote:

Mr. Deacon,

In order to process your application the Council requires evidence that the property was an HMO. This could be rental books or an affidavit from the previous owners attesting how long the property was an HMO for example.

Thank you,

Andrew Wood

Andrew Wood MRTPI

Senior Planning Officer, Planning Department



T: 01903 737768

E: andrew.wood@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF

www.arun.gov.uk



Sign up to our newsletter [here](#)

<http://www.arun.gov.uk>

DX 57406 Littlehampton

You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.

<http://www.arun.gov.uk>

DX 57406 Littlehampton

You can view Arun District Council's Privacy Policy from <https://www.arun.gov.uk/privacy-policy>

Important Notice This e-mail is intended exclusively for the addressee and may contain information that is confidential and/or privileged. If you are not the intended recipient (or authorised to receive it for the addressee), please notify the sender and delete the e-mail immediately; using, copying, or disclosing it to anyone else, is strictly prohibited and may be unlawful. Any views, opinions or options presented are solely those of the author and do not necessarily represent those of Arun District Council. The information in this e-mail may be subject to public disclosure under the Freedom of Information Act 2000, therefore we cannot guarantee that we will not provide the whole or part of this e-mail to a third party. The Council reserves the right to monitor e-mails in accordance with relevant legislation. Whilst outgoing e-mails are checked for viruses, we cannot guarantee this e-mail is virus-free or has not been intercepted or changed and we do not accept liability for any damage caused. Any reference to "e-mail" in this disclaimer includes any attachments.
