



Brooker Farm Trading Limited
Littlehampton Marina
Ferry Road
Littlehampton
West Sussex
BN17 5DS

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: LU/238/19/CLE

Your Ref:

**Please ask for:
Mrs D Johnson
01903 737762**

2nd September 2019

Dear Mr Fynamore

Town & Country Planning Act 1990 (as amended)

**Town & Country Planning (Development Management Procedure) (England) Order 2015: Article
39**

Application for Certificate of Lawfulness for an Existing Use or Building

Development Lawful development certificate for existing building being used for offices with ancillary storage.

Location Unit 3 Ferry Road Littlehampton Marina Littlehampton

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following items are received or resolved:-

Please provide floor plans and elevations for Unit 3.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/making-a-planning-application>

If you are unable to download the required documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **16th September 2019**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

Yours sincerely

Neil Crowther

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