

Householder Application for Planning Permission for works or extension to a dwelling.
Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	25
Suffix	
Property name	
Address line 1	Fairway
Address line 2	
Address line 3	
Town/city	Littlehampton
Postcode	BN17 6PY
Description of site location must be completed if postcode is not known:	
Easting (x)	504060
Northing (y)	101683

Description	
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2. Applicant Details

Title	Mr
First name	IAN
Surname	HOLT
Company name	Cable Communications
Address line 1	25
Address line 2	Fairway
Address line 3	
Town/city	Littlehampton
Country	

2. Applicant Details

Postcode	BN17 6PY
Are you an agent acting on behalf of the applicant?	
Primary number	
Secondary number	
Fax number	
Email address	

☐ Yes ☐ No

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposed Works

Please describe the proposed works:

To construct single brick skin with internal timber stud frame and 100mm celotex insulation. Timber flat low pitched warm roof for garden room/ home office.

Has the work already been started without consent?

☐ Yes ☐ No

If Yes, please state when the development or work was started (date must be pre-application submission)

25/11/2019

Has the work already been completed without consent?

☐ Yes ☐ No

If Yes, please state when the development or work was completed (date must be pre-application submission)

27/06/2020

5. Materials

Does the proposed development require any materials to be used externally?

☐ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material):

Walls	
Description of existing materials and finishes (optional):	LBC 65mm Tudor bricks
Description of proposed materials and finishes:	LBC 65mm Tudor bricks
Roof	
Description of existing materials and finishes (optional):	
Description of proposed materials and finishes:	low pitched flat rubberised sealed
Windows	
Description of existing materials and finishes (optional):	PVC double glazed white

5. Materials

Description of proposed materials and finishes:

PVC double glazed white

Doors

Description of existing materials and finishes (optional):

PVC double glazed white

Description of proposed materials and finishes:

PVC double glazed white

Lighting

Description of existing materials and finishes (optional):

Fire rated GU10 down lights and 1 pendant

Description of proposed materials and finishes:

Fire rated GU10 down lights and 1 pendant

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☐ Yes ☐ No

6. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

☐ Yes ☐ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes ☐ No

7. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes ☐ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes ☐ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

☐ Yes ☐ No

8. Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes ☐ No

9. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☐ The applicant
☐ Other person

10. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title

Mr

10. Pre-application Advice

First name	Not Known
Surname	Not Known
Reference	

Date (Must be pre-application submission)

01/10/2019

Details of the pre-application advice received

Prior to completion of purchase of the property, I visited ADC planning reception. The gentleman I spoke to advised me with regard to a room of the same size being attached to the rear of the property. It was his opinion that I should be able to do this under permitted development. However, once we moved into the property we decided to remove the garden shed and greenhouse that were both beyond repair and found that it gave us an area of sufficient size to build a garden room / office and therefore not to build on the back of the bungalow but at the rear of the garden and behind the garage.
NB date of visit to ADC is approximate.

11. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

12. Ownership Certificates and Agricultural Land Declaration

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* 'owner' is a person with a freehold interest or leasehold interest with at least 7 years left to run. ** 'agricultural holding' has the meaning given by reference to the definition of 'agricultural tenant' in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person role

- ☐ The applicant
- ☐ The agent

Title	Mr and Mrs
First name	Ian and Christine
Surname	Holt
Declaration date (DD/MM/YYYY)	02/09/2020

☒ Declaration made

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application) 02/09/2020