Arun District Council
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Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
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Mr Richard Moore
Littlemeadow
Bilsham Road
Yapton
West Sussex
BN18 0JY

Our Ref: LU/229/18/T

Please ask for:

Zac Denton
01903 737500 x37447

29 August 2018

Dear Mr Moore

Town & Country Planning Act 1990 (as amended)
Application for Works to Tree(s) on trees subject to a Tree Preservation Order (TPO)

Development 1m Lateral Reduction, 5m Crown Lift & 10% Crown Thin to 1No. Pine

Location 24 Trinity Way Littlehampton,West Sussex,

Thank you for your application received on 22nd August 2018. I am writing to acknowledge that it was accepted as a valid application on 22nd August 2018. On receipt of this letter, if you have any concerns about the way that the Council has described your application you should contact the case officer: Zac Denton, who is dealing with your application.

The Council will publicise this application by means of a site notice on or near the application site and on our website. The site notice needs to be displayed until the date indicated on it for comments to be made and for not laess than 21 days**.** After this period it can be removed. If there are any problems with regards to the site notice (e.g. vandalism), please contact the case officer.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 27th September 2018.

You can follow how your application is progressing on the Council's website:
www.arun.gov.uk/planning.

The Council aims to make as many decisions as possible before the end of the statutory determination period, which in this case will be 17th October 2018. However, this is not always possible for a number of reasons, including on-going negotiations or the scheduling of the Development Control Committee.

If you have not received a decision by 17th October 2018 or a later expiry date that you have agreed to, you have 28 days in which to appeal to the Secretary of State. Your appeal (under the Town & Country Planning Act as amended by the 2012 Regulations) would be that the Council has failed to make a decision and you would be asking a Planning Inspector to make the decision instead. You can do this on a form which you can get from the Planning Inspectorate website www.gov.uk/topic/planning-development/planning-permission-appeals or by writing to them at Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN.
6PN.6.planningportal.gov.uk/planning/appeals/.
If you allow the Authority extra time to make a decision on your application, and you disagree with the decision, you will still be able to appeal within 28 days from the date the decision was issued.

Finally, can I remind you that it a criminal offence to carry out, allow or authorise works to trees protected by a Tree Preservation Order without first having the Councils consent. Anyone found guilty of works that are likely to destroy a protected tree is liable, if convicted in the Magistrates' Court, to a fine up to £20,000. In serious cases a person may be committed for trial in the Crown Court and, if convicted, liable to an unlimited fine.

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For details on how the Council will deal with your data, please refer to our privacy notice called Privacy statement planning application on our website;
www.arun.gov.uk/planning-privacy-statements

Please do not hesitate to contact the Case Officer if you have any queries.

Yours sincerely

Neil Crowther
Group Head of Planning

Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.

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