



Arun District Council
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Tel: 01903 737756
www.arun.gov.uk

Application for Approval of Details Reserved by Condition

Town and Country Planning Act 1990 (as amended); Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	57
Suffix	
Property Name	
Address Line 1	High Street
Address Line 2	
Address Line 3	West Sussex
Town/city	Littlehampton
Postcode	BN17 5EJ

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
502850	102131
Description	

Applicant Details

Name/Company

Title

Mr

First name

T

Surname

Ellerker

Company Name

Roundwood Property Investments Ltd

Address

Address line 1

55 Second Avenue

Address line 2

Address line 3

Town/City

Chatham

County

Kent

Country

Postcode

ME4 5AU

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

***** REDACTED *****

Secondary number

Fax number

Email address

***** REDACTED *****

Description of the Proposal

Please provide a description of the approved development as shown on the decision letter

Erection of a three storey new-build development with mansard roof to the rear and mansard roof extension to the existing building to the front (facing High Street), 2 No ground floor Class E commercial and business units, with the change of use of the upper floors to the building to the front to 3 flats comprising 2 No 1-bedroom flats and 1 No 2-bedroom flat and 5 flats to the rear comprising 3 No 2-bedroom flats and 2 No 1-bedroom flats including covered and secure cycle and bin storage and access, and a central, shared landscaped courtyard. This application may affect the setting of a listed building and is in CIL Zone 4 (Zero Rated) as flats and other development.

Reference number

LU/244/23/PL

Date of decision (date must be pre-application submission)

20/12/2023

Please state the condition number(s) to which this application relates

Condition number(s)

4 7 12

Has the development already started?

- ☒ Yes
- ☐ No

If Yes, please state when the development was started (date must be pre-application submission)

01/06/2025

Has the development been completed?

- ☐ Yes
- ☒ No

Part Discharge of Conditions

Part Discharge of Conditions

Are you seeking to discharge only part of a condition?

- ☒ Yes
☐ No

If Yes, please indicate which part of the condition your application relates to

The original consent granted permission for the construction of a new residential building, including dwellings and associated parking, together with works to the existing building at the front of the site. At this stage, the applicant is proceeding with the conversion of the existing first floor above the retail unit into two residential flats and the extension of the second floor with a mansard roof.

Given that these works represent only part of the total approved development, we acknowledge that this application seeks only to partially satisfy the relevant conditions insofar as they relate to the works described above.

Discharge of Conditions

Please provide a full description and/or list of the materials/details that are being submitted for approval

See documents submitted

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
☒ No

Declaration

I/We hereby apply for Approval of details reserved by a condition (discharge) as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Desden Harman

Date

11/11/2025