



Mr M Vaitkevicius
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Our Ref: LU/228/19/CLE
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr M Vaitkevicius

5th August 2019

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015: Article 39

Application for Lawful Development Certificate for an Existing Use or Operation or Activity including those in breach of a planning condition.

Development Lawful development certificate for the existing repaving of driveway.

Location 24 Gosden Road Littlehampton

Thank you for your recent application which I received on 17th July 2019. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan

Please submit 1 electronic or 3 paper copies of a location plan at a scale of 1:1250 or 1:2500 for rural areas. Further details of what must be included on the plan can be found in the National Validation Requirements.

Unfortunately, because the repaving of the driveway is considered operational development, this application can not be processed as a Certificate of Lawfulness for an Existing Use. To apply for a Certificate of Lawfulness for an Existing Use, a minimum of 4 years is required for operational development, when the application states that the paving was substantially done or completed on 01/09/2015, which is less than 4 years (Question 7).

Please note, if you can provide the contractors receipt of work or 2 sworn statements that the driveway paving has been in situ for 4 years or more, we can proceed with this application.

Please complete Question 6 on the application form.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **19th August 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely



Neil Crowther
Group Head of Planning