



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

9th August 2021

GERALD MCGEEHAN
35
Mariners Quay
Littlehampton
West Sussex
BN17 5DA

Case Officer: Zoe Toppin
Telephone: 01903 737889
Email: zoe.toppin@arun.gov.uk

Dear Sir/Madam,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015

Application No: LU/221/21/HH
Site Address: 14 Mariners Quay Littlehampton BN17 5DA
Description of works: Conversion of roofspace to habitable use to include 4 x rooflight.

Thank you for your internet representation made on 7th August 2021 which has been recorded as no objection with the comments as follows:

OWPC39348

Dear Sir

I am writing regarding the planning application LU/221/21/HH. This planning application is submitted for an area which is one of the most pleasant areas in Littlehampton. It is an asset to the town it features on a number of publicity photos of the town and needs to be protected from inappropriate development. I note the applicant seeks permission to convert the loft into habitable rooms and wishes to insert skylights; they also appear to wish to insert bifold doors on one of the floors.

The applicant has submitted a statement of case for the proposal in which a previous application LU/261/15/HH is referred to where approval was given for the conversion of a loft space. This is true and I have no issues with this. However the statement of case makes no reference to the bifold doors which are also proposed. This will alter the window fenestration on this development and here care needs to be taken. Application LU/261/15/HH needs to be looked at alongside previous application LU/397/15/HH which was a retrospective application relating to the same alterations but where permission was refused. The planning officer stated:-

The proposed window alterations serve to significantly alter the appearance of this elevation and the symmetry formed by the neighbouring properties in this terrace. It serves to create an incongruous feature resulting in unacceptable harm to the established character and pattern of the existing street scene contrary to policy GEN7(ii) of the Arun District Local Plan and the National Planning Policy Framework.

In this case the proposed application appears not to do this. The bifold doors appear to be in keeping with the fenestrations that currently exist ie four panes of glass and are not significantly different therefore as long as steps are taken to ensure the bifold doors match the existing fenestration it would appear that this should not be an issue.

I would also draw your attention to a very similar application in this development under ref LU/5/17/HH where

again conversion of the loft space was also being completed. This application was approved with the recommendation from the conservation officer that conservation windows should be used. I understand this was a requirement that was made which once again shows the importance of preserving this development and its contribution to the street scene. Perhaps consideration needs to be given to this being a similar condition in this case.

Your views as made above will be considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish your comments including your name and address on the website. Please make sure that you have only provided information that you are happy will be published in this way. If you have supplied information belonging to a third party, you must make sure you have their permission to do so. If you do not wish your comments to appear on the website or on the file you will need to confirm this by emailing to planning@arun.gov.uk and I will arrange for it to be destroyed although this means that the content will then be disregarded.

The majority of applications are determined under delegated powers by officers. Further information on the decision making process can be found on the website at :<https://www.arun.gov.uk/planning-decision-process>.

Some applications will be determined by the Planning Committee, and I shall write and inform you of the date of the meeting and the procedures for public speaking if this is the case. However, if your representation has been received after the agenda for the meeting has been finalised and the notifications have been generated, you will not receive notification. In this case, you will need to track the progress of the application on the council's website <https://www.arun.gov.uk/weekly-lists>

Any comments that are received after the agenda has been finalised will be separately reported to the members of the Planning Committee.

Regardless of how the application is determined I will notify you of the decision.

In the event of a subsequent written representations appeal, against a refusal of planning permission on a householder application any representations made on the application will be automatically forwarded to the Secretary of State. Unlike all other types of appeal, there will be no further opportunity to comment at the appeal stage.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to

<https://www1.arun.gov.uk/planning-application-finder>