Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

T&P Tree Surgery and Landscaping
14 Farndell Close
Chichester
PO19 7HB

Please ask for: Kathryn Welch
Email: kathryn.welch@arun.gov.uk
Telephone: 01903 737789

Our Ref: LU/219/21/TC
Your Ref:
Date: 21st July 2021

Dear Mr Pointing,

Town & Country Planning Planning Act 1990 (as amended) s211 Notice

Prior Notification of Work to Tree(s) in a Conservation Area

Development: Height reduction of Laylandii hedge (T1) by 6m.
Location: 8 River Road Littlehampton BN17 5BN

Thank you for your recent notification which I received on 16th July 2021. It is being validated by Kathryn Welch who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid notification until the following item(s) have been received or resolved :-

Please provide the proposed height measurement (m) of T1.

For further guidance, please refer to the list of validation requirements for tree applications on our website:https://www.arun.gov.uk/making-a-planning-application

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **4th August 2021** or your notification will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely

Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to https://www.arun.gov.uk/planning and click into Local Planning Application Finder.