



Miss C Elvis
7 River Road
Littlehampton
West Sussex
BN17 5BN

Arun District Council
Arun Civic Centre
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Planning General Enquiries
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Our Ref: LU/194/15/L

Your Ref:

Please ask for:

**Mrs J Grieves
01903 737711 x 37448**

Dear Miss Elvis

12th June 2015

**Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended)
Planning (Listed Buildings and Conservation Areas) Regulations 1990 (as amended)
Application for Listed Building Consent for Alterations, Extension or Demolition of a Listed
Building**

Development Application for Listed Building Consent for the restoration of front garden wall.
Construction of two pillars to accept iron gate and refix iron railings atop stone
coping.

Location 7 River Road Littlehampton

Thank you for your recent application which I received on 9th June 2015. It is being validated by Mrs J Grieves who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Block Plan

Please submit 1 electronic or 3 paper copies of a block/site plan at a scale of 1:500 or 1:200 showing the position of the proposed works

Elevations

Please submit 1 electronic or 3 paper of full elevations (existing & proposed) at a scale of 1:50 or 1:100 to show the full extent of the works

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **26th June 2015** or your application will be returned to you as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Karl Roberts', with a stylized flourish underneath.

Karl Roberts
Director Planning & Economic Regeneration