

GENERAL INSTRUCTION FORM

IMPORTANT: STOP!!!

Before you complete this General Form, please check that there is not a more specific instruction form on the Legal Page of Sharepoint. These are tailored to specific types of legal work and will have different, more relevant questions that need answering before we can proceed with the work.

Your Name:	Richard Castro-Parker
Your Cost Centre:	D 20
Is there a deadline, statutory or otherwise, for this matter? No	
IF YES:	
Deadline Date:	
Deadline Reason:	

Questions/Instructions:	Please provide answers below:
1. Do you want Legal Services to take some form of action or just provide advice?	Action
2. First and last name(s) of the party/ies:	Neil Allen
3. Address that is the subject of this matter:	41 Western Road, Littlehampton, BN17 5PG (re: annexe)
4. GOALS: What do YOU want to achieve?	Removal of a planning obligation under the Second Schedule of the agreement (106) attached to the grant of planning permission re: application LU/192/90
5. ACTIONS: What do you want LEGAL SERVICES to do?	Action the removal of the planning obligation
6. Summary: Please provide a short summary of what the matter is about	Following the recommendation to approve the removal of a planning obligation (linked to a S106 tied to previously granted planning application ref: LU/92/90), seeking to remove the obligation under the second schedule where: <i>'To use the development under the planning permission (LU/192/90) solely for purposes incidental to the use of 41 Western Road as a single private dwellinghouse.'</i>

Questions/Instructions:	Please provide answers below:
7. Any additional relevant information. Please provide additional information here, and remember to <u>provide all relevant documentation associated with this instruction.</u>	The reference of the planning application submitted and approved in order to remove the planning obligation linked to the annexe at 41 Western Road is LU/18/19/PO

Please email:

- the completed form form,
- all associated documents, and
- relevant authorisation for this instruction (If you are just requesting Legal Advice, authorisation is not required)

to: legal.services@arun.gov.uk

Completion Report:

To be completed by Legal Services when the Agreement has been registered and finalised, then circulated to interested parties.

Seal Register Number:	Date of Agreement:
64/2020	10 th March 2020
Statement completed by:	