

Your Ref:

Internet Ref: PP-14265648

Please ask for: Technical Support Unit
ext. 37711

Date: 3rd September 2025

Matthew Tseu
Tower Wharf, Cheese Lane
Bristol
BS2 0JJ

Dear ,

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015

Application for Planning Permission

Development: The proposal involves the fit-out of a currently vacant property to accommodate a community Banking Hub branch. Internally, existing finishes will be removed, with new flooring finishes, ceiling finishes, and partition walls installed. Externally, the entrance door, shopfront windows, stall risers and side window will be replaced to accommodate double glazing, a new vinyl wrapped composite ACM panel will be fixed to the frontage fascia in RAL 7021 black / grey for placement of new advertisement signage fascia and an ATM will be integrated into the right-hand window. On the side elevation within the external courtyard, one aperture will be filled in, two new openings will be created in the external wall to accommodate louvres and the existing condenser unit located on the flat roof will be replaced with a new condenser in the same location. The advertisements inside the shopfront window will include two posters (one marketing and one full service directory), a suspended directory of services, and on the inside of the entrance door signs include an opening hours sign, CCTV sign and a DDA compliance sign. Externally, advertisement will include a Banking Hub fascia sign and a Banking Hub projecting sign both with Post Office Logos.

Location: 43 High Street Littlehampton BN17 5EJ

Thank you for your application submitted via the internet on 2nd September 2025. It has been downloaded and will be checked for validity by the Technical Support Unit. It has been allocated the reference number **LU/182/25/PL**.

Once your application has been checked we will contact you again.

This letter does not confirm validity of the application/documentation submitted.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>