

25 JUN 2014

RECEIVED

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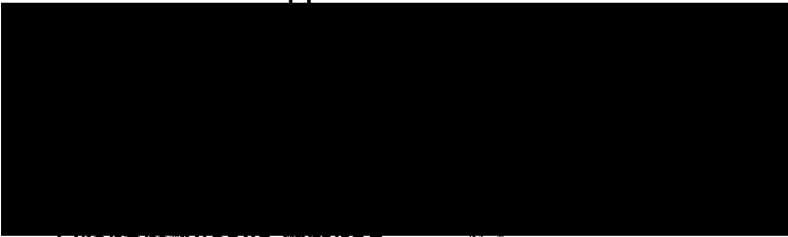
F.A.O. MRS. Coney.
Planning Department
Arun District Council
Civic Centre
Maltravers Road
Littlehampton

23. 06. 2014

Dear Sirs, Re: 1 and 2 Norfolk House. Wick Street. Wick. Littlehampton. SUSSEX
Proposed Change of Use from Vacant Retail Space to Residential Use

On the instructions of my clients, I submitted a Prior Approval Application for the above property and received advice that further information would be required before the application could be registered. The following are now enclosed in response to that request:

1. Prior Approval Statement revised to include[a] Flood Risk Assessment [b] Contamination Statement and [c] Transport and Highways Statement.
2. A revised application letter with the corrected date.


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Proposed Change of Use from Vacant Retail Space to Residential Use

On the instructions of my clients, please find enclosed a Prior Approval application for a change of use at the above based upon the new legislation which was introduced on April 6th this year. The proposal consists of converting an existing retail space to form two new Bed Sitting Room flats. The following are enclosed:

1. Prior Approval application form duly completed plus a copy of the Validation Checklist.
2. A print of each of drawing numbers: 010512/TP.01A / TP.02 and TP.03
3. Prior Approval Statement.
4. Application fee in the sum of £80.00 for which I request a receipt.

Yours Faithfully

Graham Nicolls Limited