



Graham Nicolls
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Arun District Council
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Our Ref: LU/182/14/PD

Please ask for:

**Mr P Cleveland
01903 737631**

26 June 2014

Dear Mr Nicolls

**Town & Country Planning Act 1990 (as amended)
Town & Country Planning (General Permitted Development) Order 1995 (As Amended)
Schedule 2, Part 3**

Description Prior notification under Class IA for change of use from A1/A2 (retail/financial & professional services) to C3 (dwellinghouses)
Location 1 & 2 Norfolk House Wick Street, Littlehampton,

Receipt:

Thomas Newell Ltd

Receipt No. P95775 Amount £ 80.00

Thank you for your notification received on 17th June 2014, I am writing to acknowledge that it was accepted as valid on 25th June 2014 and is now being considered. On receipt of this letter if you have any concerns about the way that the council has described your proposed work you should contact the case officer: Mr P Cleveland who will be dealing with your application, to discuss the matter.

You can follow how your application is progressing on the council's website:

www.arun.gov.uk/planning

The General Permitted Development Order, Part 3 of Schedule 2 (Class IA, J, K & M, MA & MB) specifies that development should not begin before the occurrence of one of the following:-

- the receipt by the applicant from the local planning authority of a written notice of their determination that prior approval is not required to carry out development in accordance with the details submitted;
- the receipt by the applicant from the local planning authority of a written notice giving prior approval; or
- the expiry of 56 days following the date on which the local planning authority received the application, without the authority making any determination as to whether prior approval is given or refused.

Unless the local planning authority and developer agree otherwise in writing.

Please do not hesitate to contact the case officer if you have any queries.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a long, sweeping horizontal line underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration

Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.