

From: Kathryn Welch
Sent: 19 December 2025 14:56
To: Planning Scanning
Subject: FW: LU/173/25/PL

Please upload - Redacted – Agent email to PO.

Thanks,

Kathryn Welch
Senior Planning Officer, Planning Department

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T: 01903 737789
E: kathryn.welch@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



Our priorities...

 Improving the wellbeing of Arun	 Delivering the right homes in the right places	 Supporting our environment to support us	 Fulfilling Arun's economic potential	 
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From: Katie Sharp [REDACTED]
Sent: 19 December 2025 14:06
To: Kathryn Welch <Kathryn.Welch@arun.gov.uk>
Subject: Re: LU/173/25/PL

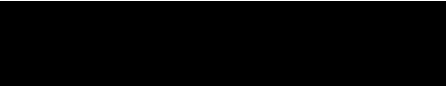
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Afternoon Kathryn,

The client has confirmed it will now be 36.

Many thanks

Katie
Katie Sharp
Associate Planner
[REDACTED]



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 *Wishing you all season's greetings and our very best wishes for 2026.* 



Please note that our offices will be closed from the closed from 5.30pm on Friday 19 December until 9.00am on Monday 5 January 2026.

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From: Kathryn Welch <Kathryn.Welch@arun.gov.uk>
Sent: Thursday, December 18, 2025 11:35
To: Katie Sharp [REDACTED]
Subject: RE: LU/173/25/PL

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Dear Katie,

I can see that the proposed parking plan indicates that 36 HGV spaces are proposed; this differs slightly from your email of the 7 October which stated 42. Could you confirm that it is now 36 spaces proposed?

Many thanks,

Kathryn Welch
Senior Planning Officer, Planning Department

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Fulfilling Arun's economic potential

From: Katie Sharp [REDACTED]
Sent: 12 December 2025 14:15
To: Kathryn Welch <Kathryn.Welch@arun.gov.uk>
Subject: Re: LU/173/25/PL

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Hi Kathryn,

We are happy for ADC to condition an obligation for us to apply for a TRO.

I attach a revised plan of the vehicle storage to include for the HGV use of the western part of the site.

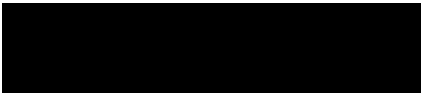
I attach a Bellamy Roberts plan which specifically illustrates the widening of the vehicle access. WSCC have already given “Ordinary Watercourse and Drainage Consent” for these works, as they affect a drainage culvert.

I hope this is enough information to progress to determination.

Many thanks

Katie

Katie Sharp
Associate Planner
[REDACTED]





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From: Kathryn Welch <Kathryn.Welch@arun.gov.uk>
Sent: 09 December 2025 16:22
To: Katie Sharp [REDACTED]
Subject: RE: LU/173/25/PL

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Dear Katie,

Apologies for the slight delay. We would be happy to condition compliance with a TRO; however, we would not be happy to condition either plan.

If we could receive email confirmation from you confirming your commitment to apply for a TRO, then an appropriately worded condition can prevent first use of the site for HGV parking prior to the works being undertaken.

A parking plan showing the proposed parking arrangements would be helpful. I understand we have some of this information in a recent explanatory email, but a plan detailing this can form part of the approved documents condition.

I'm currently querying with WSCC what other information they require in addition to drawings 6230/2001 and 6230/2002, so please hold off on this request for the time being.

Kind regards,

Kathryn Welch
Senior Planning Officer, Planning Department

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From: Katie Sharp [REDACTED]
Sent: 02 December 2025 11:34
To: Kathryn Welch <Kathryn.Welch@arun.gov.uk>
Subject: Re: LU/173/25/PL

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Hi Kathryn,

The consultants have suggested these requirements could be conditioned. Would you be happy with this approach?

Many thanks

Katie
Katie Sharp
Associate Planner
[Redacted]



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Genesis Town Planning Ltd, 3 Johnsons Barns, Waterworks Road, Petersfield, GU32 2BY. Registered in England and Wales, Company Number 6849869

From: Katie Sharp [Redacted]
Sent: 26 November 2025 16:16
To: Kathryn Welch <Kathryn.Welch@arun.gov.uk>
Subject: Re: LU/173/25/PL

Thanks Kathryn, we are sorting the highways details.

We also agree to the EOT.

Many thanks

Katie

From: Kathryn Welch <Kathryn.Welch@arun.gov.uk>
Sent: 24 November 2025 13:31
To: Katie Sharp [Redacted]
Subject: LU/173/25/PL

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Dear Katie,

We've now received comments from West Sussex CC in relation to highways. Full comments can be found online, and I recommend these are reviewed prior to undertaking any amendments. They are requesting further details and have concluded their response with the following comments:

Conclusion

The Highway Authority are unlikely to raise any objection to the additional movements providing this level/use can be conditioned. By permitting this change in operational use there is the possibility of a significant increase in vehicle movements, especially during peak times, which could have a detrimental impact on the junction with the A259. The access onto Ferry Road needs addressing. In order for safe ingress and egress the parking on the opposite side of the road will need addressing by the application and approval of a Traffic Regulation Order (TRO). The applicant will need to provide the following:

- 1 The commitment to apply for a TRO
- 2 A plan showing the proposed parking layout
- 3 A plan showing the widening of the access.

Would it be possible for the requested details to be submitted by the 8 December at the latest so that I may reconsult with WSCC a further time.

I'm aware that the EOT expires tomorrow; would it also be possible to agree another extension until the 9 January?

Kind regards,

Kathryn Welch
Senior Planning Officer, Planning Department

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