

Application for a Lawful Development Certificate for a Proposed use or development.
Town and Country Planning Act 1990: Section 192, as amended by section 10 of the Planning and
Compensation act 1991.

Town and Country Planning (Development Management Procedure) (England) Order 2015

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	25
Suffix	
Property name	
Address line 1	Oakcroft Gardens
Address line 2	
Address line 3	
Town/city	Littlehampton
Postcode	BN17 6LT

Description of site location must be completed if postcode is not known:

Easting (x)	503686
Northing (y)	103005

Description

Detached Bungalow

2. Applicant Details

Title	Mrs
First name	Karen
Surname	Blackwood
Company name	
Address line 1	25
Address line 2	Oakcroft Gardens
Address line 3	
Town/city	Littlehampton

2. Applicant Details

Country

Postcode

BN17 6LT

Are you an agent acting on behalf of the applicant?

☐ Yes ☐ No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

No Agent details were submitted for this application

4. Description of Proposal

Does the proposal consist of, or include, the carrying out of building or other operations?

☐ Yes ☐ No

Does the proposal consist of, or include, a change of use of the land or building(s)?

☐ Yes ☐ No

If Yes, please give a full description of the scale and nature of the proposed use, including the processes to be carried out, any machinery to be installed and the hours the proposed use will be carried out

To change use of existing garage to a Hair & Beauty Salon, hours of work approx 9 TIL 4, four days a week.

If Yes, please fully describe the existing or the last known use, with the date when this use ceased

The garage is currently being used as a storage area.

Has the proposal been started?

☐ Yes ☐ No

5. Grounds for Application

Information about the existing use(s)

Please explain why you consider the existing or last use of the land is lawful, or why you consider that any existing buildings, which it is proposed to alter or extend are lawful

I would consider the proposed alteration to be lawful because the dimensions nor the external look of the garage are To be changed. The site is still to be used primarily as a residential family home.

Please list the supporting documentary evidence (such as a planning permission) which accompanies this application

If you consider the existing or last use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended) state which one:

Please Select...

Information about the proposed use(s)

If you consider the proposed use is within a 'Use Class' in the Town and Country Planning (Use Classes) Order 1987 (as amended), state which one:

Please Select...

Is the proposed operation or use

☐ Permanent ☐ Temporary

Why do you consider that a Lawful Development Certificate should be granted for this proposal?

I believe that a certificate should be granted due to the works not requiring any changes to the exterior of the garage, the garage door is to be left enabling it to be converted back to a garage if needed in the future, and all internal work would be carried out in accordance with building control. The site will still be used primarily as a residential family home. This garage conversion is completely detached from neighbouring properties and would have no detrimental impact on the amenities of the surrounding properties in terms of privacy, noise, or loss of sunlight/daylight. Converting the garage into a working space would enable me to work from home.

6. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☐ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
☐ The applicant
☐ Other person

7. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	
First name	Amy
Surname	Myer
Reference	

Date (Must be pre-application submission)

17/06/2020

Details of the pre-application advice received

Have sought advice from the above duty planning officer about planning permission for this conversion and was advised to submit this form for a lawful development Certificate.

8. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

9. Interest in the Land

Please state the applicant's interest in the land

- ☐ Owner
☐ Lessee
☐ Occupier
☐ Other

10. Declaration

I/we hereby apply for a Lawful Development Certificate as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)

01/07/2020