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Arun District Council
Arun Civic Centre
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Planning General Enquiries
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e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: LU/165/19/HH
Your Ref:

Please ask for:
Sian Eggington
0121 2341390

Dear Mr Alford

23rd May 2019

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission for Works or Extension to a Dwelling

Development Rear Ground floor extension and porch to front
Location 70 Linnet Close Littlehampton

Thank you for your recent application which I received on 17th May 2019. It is being validated by Sian Eggington who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Form

Please confirm in writing your acceptance of the amended description.

Rear Ground floor extension and porch to front
Block Plan

Please submit 1 electronic or 3 paper copies of a block/site plan which includes dimensions from the proposed extensions to the site boundaries.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **6th June 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'NC' followed by a flourish and a period.

Neil Crowther
Group Head of Planning