



Arun District Council  
Arun Civic Centre  
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West Sussex BN17 5LF  
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30th June 2021

The Town Clerk  
Mr P Herbert  
Manor House  
Church Street  
Littlehampton, W Sussex  
BN17 5EW

**Case Officer:** Maria Tomalova  
**Telephone:** 01903 737510  
**Email:** [maria.tomalova@arun.gov.uk](mailto:maria.tomalova@arun.gov.uk)

Dear Sir/Madam,

**Town & Country Planning Act 1990 (as amended)**  
**Town and Country Planning (Development Management Procedure) (England) Order 2015**

Application No: LU/164/21/PL  
Site Address: Felix Dancewear 39 Beach Road Littlehampton BN17 5JA  
Description of works: Part change of Use from office/storage on first floor to 1-1 bed flat (resubmission following LU/100/21/PL). This site may affect the setting of a listed building & is in CIL Zone 4 (Zero Rated) as flats.

Thank you for your internet representation made on 30th June 2021 which has been recorded as no objection with the comments as follows:

OWPC37832

Further to our submission dated 22nd June 2021, the Town Council has since been advised that the changes in the internal layout show that the proposed bedroom now meets internal space standards. Noting this we therefore withdraw our objection.

Your views as made above will be considered before the application is determined.

Please be aware that Planning Services operate an 'open file' policy and will publish your comments on the website. Please make sure that you have only provided information that you are happy will be published in this way. If you have supplied information belonging to a third party, you must make sure you have their permission to do so.

The majority of applications are determined under delegated powers by officers. Further information on the decision making process can be found on the website at <https://www.arun.gov.uk/planning-decision-process>.

Some applications will be determined by the Planning Committee, and I shall write and inform you of the date of the meeting and the procedures for public speaking if this is the case. However, if your representation has been received after the agenda for the meeting has been finalised and the notifications have been generated, you will not receive notification. In this case, you will need to track the progress of the application on the

council's website <https://www.arun.gov.uk/weekly-lists>

Any comments that are received after the agenda has been finalised will be separately reported to the members of the Planning Committee.

Regardless of how the application is determined I will notify you of the decision.

Yours sincerely



**Neil Crowther**  
**Group Head of Planning**

For details of how the Council will deal with your data please refer to our privacy notices on the website [www.arun.gov.uk/planning-privacy-statements](http://www.arun.gov.uk/planning-privacy-statements)

**If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.**

**To register to receive notification of planning applications in your area, please go to <https://www.arun.gov.uk/planning> and click into Local Planning Application Finder.**