

Breezie Allwright

From: Harry Chalk
Sent: 06 October 2025 12:27
To: [REDACTED]
Subject: LU/163/25/PL
Attachments: 24890.902 - P2 - Planning - Site Plan (Phase 2).pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hello,

Could this be uploaded to the above application as a substitute plan to replace the current site plan phase 2 on there, please?

No re-consultations needed.

If you need an action sheet, please advise.

Thanks,

Harry Chalk, MSc
Senior Planning Officer, Development Management

T: 01903 737577
E: harry.chalk@arun.gov.uk

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Littlehampton, West Sussex, BN17 5LF
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Our priorities...



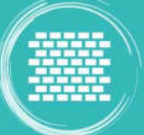
Improving the wellbeing of Arun



Delivering the right homes in the right places



Supporting our environment to support us



Fulfilling Arun's economic potential




From: Scott Wilkinson <[REDACTED]>
Sent: 06 October 2025 12:04
To: Harry Chalk <Harry.Chalk@arun.gov.uk>; Katharine Wilkinson <[REDACTED]>
Subject: Re: Acknowledgement for LU/163/25/PL

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Hi Harry,

Take 2. Fingers crossed.

KIND REGARDS

SCOTT WILKINSON

MANAGING DIRECTOR

BA(HONS), DIP ARCH, ARB, RIBA

SHWILKINSON

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From: Harry Chalk <Harry.Chalk@arun.gov.uk>

Sent: 06 October 2025 12:02

To: Scott Wilkinson <[REDACTED]> Katharine Wilkinson <[REDACTED]>

Subject: RE: Acknowledgement for LU/163/25/PL

Hi Scott,

I can't see an attachment to this email.

Kind regards,

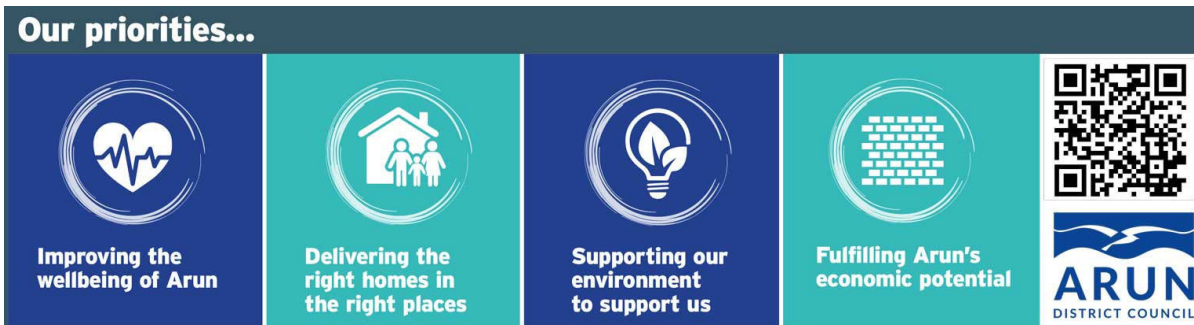
Harry Chalk, MSc
Senior Planning Officer, Development Management

T: 01903 737577

E: harry.chalk@arun.gov.uk

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From: Scott Wilkinson <[REDACTED]>

Sent: 06 October 2025 12:00

To: Harry Chalk <Harry.Chalk@arun.gov.uk>; Katharine Wilkinson <[REDACTED]>

Subject: Re: Acknowledgement for LU/163/25/PL

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Hi Harry,

Thanks for the chat. As discussed attached is the updated drawing. Hopefully this covers the concerns.

KIND REGARDS

SCOTT WILKINSON

MANAGING DIRECTOR

BA(HONS), DIP ARCH, ARB, RIBA

SHWILKINSON

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From: Harry Chalk <Harry.Chalk@arun.gov.uk>

Sent: Monday, October 06, 2025 10:55

To: Katharine Wilkinson <[REDACTED]>

Cc: Scott Wilkinson <[REDACTED]>

Subject: RE: Acknowledgement for LU/163/25/PL

Understood. If a Teams invite could be sent, that would be great, yes.

Harry Chalk, MSc

Senior Planning Officer, Development Management

T: 01903 737577

E: harry.chalk@arun.gov.uk

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Our priorities...

 Improving the wellbeing of Arun	 Delivering the right homes in the right places	 Supporting our environment to support us	 Fulfilling Arun's economic potential	 
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From: Katharine Wilkinson [REDACTED] >

Sent: 06 October 2025 10:53

To: Harry Chalk <Harry.Chalk@arun.gov.uk>

Cc: Scott Wilkinson [REDACTED] >

Subject: Re: Acknowledgement for LU/163/25/PL

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Hi Harry,

Yes 11.30am today is great.

It will just be Scott attending. Do you want him to send a Teams or zoom invite?

From: Harry Chalk <Harry.Chalk@arun.gov.uk>
Sent: Monday, October 6, 2025 10:49
To: Katharine Wilkinson [REDACTED]>
Cc: Scott Wilkinson <[REDACTED]>
Subject: RE: Acknowledgement for LU/163/25/PL

Hi both,

Shall we say 11:30?

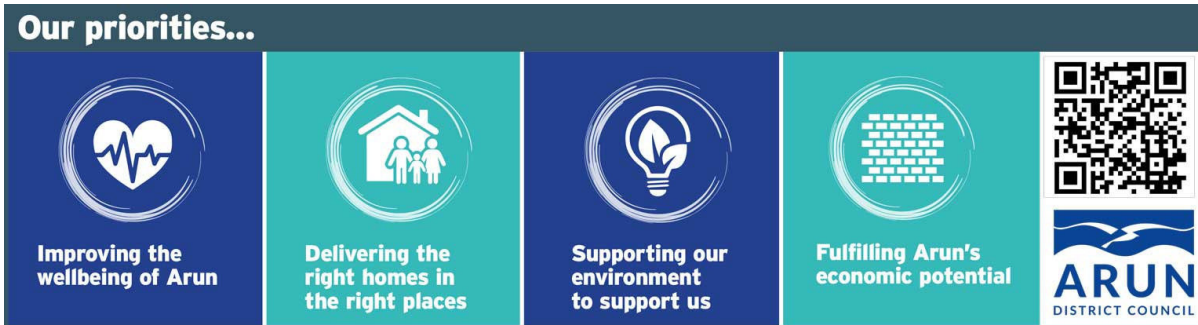
Kind regards,

Harry Chalk, MSc
Senior Planning Officer, Development Management

T: 01903 737577

E: harry.chalk@arun.gov.uk

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Littlehampton, West Sussex, BN17 5LF



From: Katharine Wilkinson [REDACTED] >
Sent: 06 October 2025 09:52
To: Scott Wilkinson [REDACTED] Harry Chalk <Harry.Chalk@arun.gov.uk>
Subject: Re: Acknowledgement for LU/163/25/PL

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Hi Harry,

Scott is free anytime today before 15.00.

What time would work best for you?

KIND REGARDS

KATHARINE WILKINSON

OFFICE DIRECTOR

MRES, BSc (HONS)

SHWILKINSON

ARCHITECTS LIMITED

PHONE: [REDACTED]

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From: Scott Wilkinson [REDACTED] >

Sent: Friday, October 3, 2025 10:35

To: Harry Chalk <Harry.Chalk@arun.gov.uk>; Katharine Wilkinson <[REDACTED]>

Subject: Re: Acknowledgement for LU/163/25/PL

Hi Harry,

Looking at the diary I think I should be able to do sometime mid morning. 10am onwards. I will just have to check with her that she has my diary up to date as there are a few holding markers on it.

KIND REGARDS

SCOTT WILKINSON

MANAGING DIRECTOR

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From: Harry Chalk <Harry.Chalk@arun.gov.uk>
Sent: 03 October 2025 10:32
To: Scott Wilkinson <[REDACTED]>; Katharine Wilkinson <[REDACTED]>
Subject: RE: Acknowledgement for LU/163/25/PL

Hi both,

A brief chat on Teams on Monday would be a good idea, I think. Are you aware of a time that might work for Katharine? or shall we play it by ear on Monday?

Kind regards,

Harry Chalk, MSc
Senior Planning Officer, Development Management

T: 01903 737577

E: harry.chalk@arun.gov.uk

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From: Scott Wilkinson [REDACTED]
Sent: 03 October 2025 10:17
To: Harry Chalk <Harry.Chalk@arun.gov.uk>; Katharine Wilkinson <[REDACTED]>
Subject: Re: Acknowledgement for LU/163/25/PL

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Hi Harry,

Thank you for the email, certainly I would be happy to discuss this with you. Would a zoom / teams meeting be worthwhile. I can put the drawings on screen and we can talk it through.

I am out for the rest of the day today but Kat is back in on Monday so would be able to arrange a time for us to discuss if that's ok?

KIND REGARDS

SCOTT WILKINSON

MANAGING DIRECTOR

BA(HONS), DIP ARCH, ARB, RIBA

SHWILKINSON

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PHONE: [REDACTED]
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From: Harry Chalk <Harry.Chalk@arun.gov.uk>

Sent: 03 October 2025 10:05

To: Scott Wilkinson <[REDACTED]>; Katharine Wilkinson <[REDACTED]>

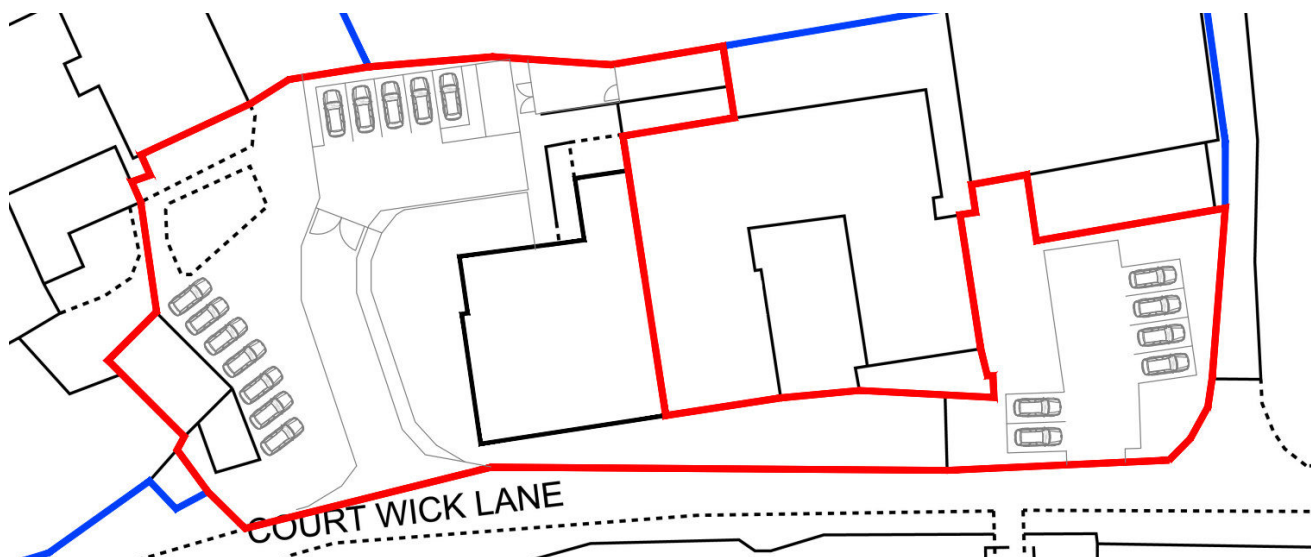
Subject: RE: Acknowledgement for LU/163/25/PL

Hi Scott,

I have discussed this with both Hannah and the Conservation Officer. The aim of removing the estate fencing down the access road was, in part, to reduce the visual clutter within what is currently an open access area, and which would of course be much more constrained following the installation of the close boarded fencing of hedging on the right-hand side, but it was also to seek the omission of the access being split into separate routes.

In reviewing the illustrated hardstanding areas, you have helpfully provided, and the routing you have confirmed, it is clear that this split access would remain. Requiring vehicles to navigate off of the asphalt and onto the brickwork and drive alongside the current asphalt road before then driving back onto the asphalt would be unintuitive. I also can't quite picture how the parking arrangements shown on the submitted site plan would remain for Courtwick with this routing. It does seem they would be heavily reduced/prejudiced by such a routing.

I do feel there would be a simple solution to this and would be happy to discuss the matter if you are available. It would involve retaining the existing asphalt road as an access for both units, but it would still allow the proposals to remain broadly as submitted while preserving the illustrated parking (see below). I believe it would resolve this concern for myself and the Conservation Officer.



Kind regards,

Harry Chalk, MSc

Senior Planning Officer, Development Management

T: 01903 737577

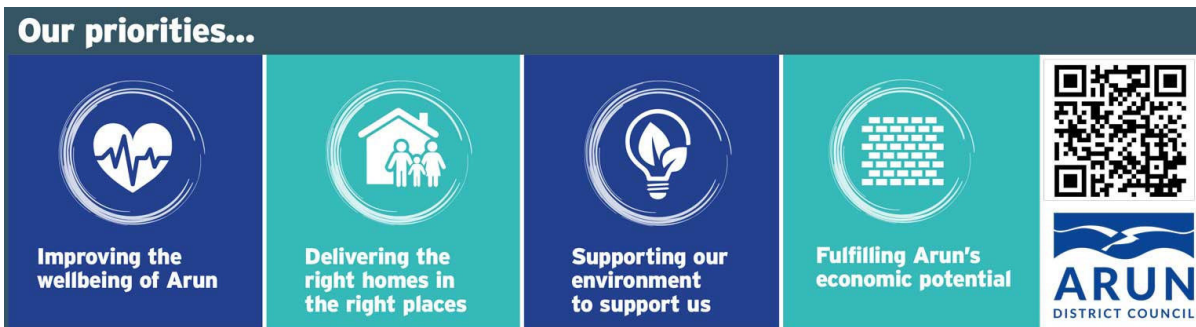
E: harry.chalk@arun.gov.uk

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From: Scott Wilkins <[REDACTED]>
Sent: 22 September 2025 17:02
To: Harry Chalk <Harry.Chalk@arun.gov.uk>; Katharine Wilkinson <[REDACTED]>
Subject: Re: Acknowledgement for LU/163/25/PL

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Hi Harry,

Not a problem, does this help.

The access to Courtwick would be treated as separate.

The layout was discussed between Hannah and the Conservation officer at the time. They were happy with this proposal then and she did offer to discuss this with the appointed case officer when this resubmission went in. (we have just been waiting for the BNG assessment before putting it back in). We have limited the amount of estate fencing along the access however we could extend this all the way to the road.

With regards to the Parking. The parking on the block paving is for the Courtwick site and would remain as existing.

Happy to discuss this over the phone or in a teams meeting with you both if needed.

Kind Regards

Scott Wilkinson

Managing Director

BA(hons), DIP arch, ARB, RIBA

SHWilkinson

Architects Limited

Phone: [REDACTED]
Website: www.shwilkinson.co.uk
Address: 6 Dale Lee, Westhoughton, Bolton, BL5 3YE

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From: Harry Chalk <Harry.Chalk@arun.gov.uk>
Sent: 19 September 2025 13:01
To: Scott Wilkinson <[REDACTED]>; Katharine Wilkinson <[REDACTED]>
Subject: RE: Acknowledgement for LU/163/25/PL

Hi Scott,

I think we will need the site layout plan updated in illustrate this in detail. Could this be arranged?

I will need to liaise with the Conservation Officer regarding the alteration of the access route into the Listed Building site to the rear. I am also cognisant that the new access would remove parking from the west of the site which is identified on the proposed site plan 101 - P1.

Kind regards,

Harry Chalk, MSc

Senior Planning Officer, Development Management

T: 01903 737577

E: harry.chalk@arun.gov.uk

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From: Scott Wilkinson <[REDACTED]>

Sent: 19 September 2025 12:26

To: Harry Chalk <Harry.Chalk@arun.gov.uk>; Katharine Wilkinson <[REDACTED]>

Subject: Re: Acknowledgement for LU/163/25/PL

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Hi Harry,

Thanks for the email.

Happy to explain, so the applicants intention is to retain the existing hardstanding (inc. the brick pavers), the brick pavers will act as the driveway access for Courtwick and the tarmac area would act as the driveway for strawberry.

There will be an adjust mean to the surfacing in that the planting to the East is being installed with new kerb edging. A pin kerb detail will then define the 4500mm along the Western side of the 4500mm wide access road. The estate fencing will only start by the access gates to the strawberry site.

Hope that helps.

Kind Regards

Scott Wilkinson

Managing Director

BA(hons), DIP arch, ARB, RIBA

SHWilkinson

Architects Limited

Phone: [REDACTED]
Website: www.shwilkinson.co.uk
Address: 6 Dale Lee, Westhoughton, Bolton, BL5 3YE

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From: Harry Chalk <Harry.Chalk@arun.gov.uk>
Sent: 18 September 2025 13:13
To: Katharine Wilkinson <[REDACTED]>
Cc: Scott Wilkinson <[REDACTED]>
Subject: RE: Acknowledgement for LU/163/25/PL

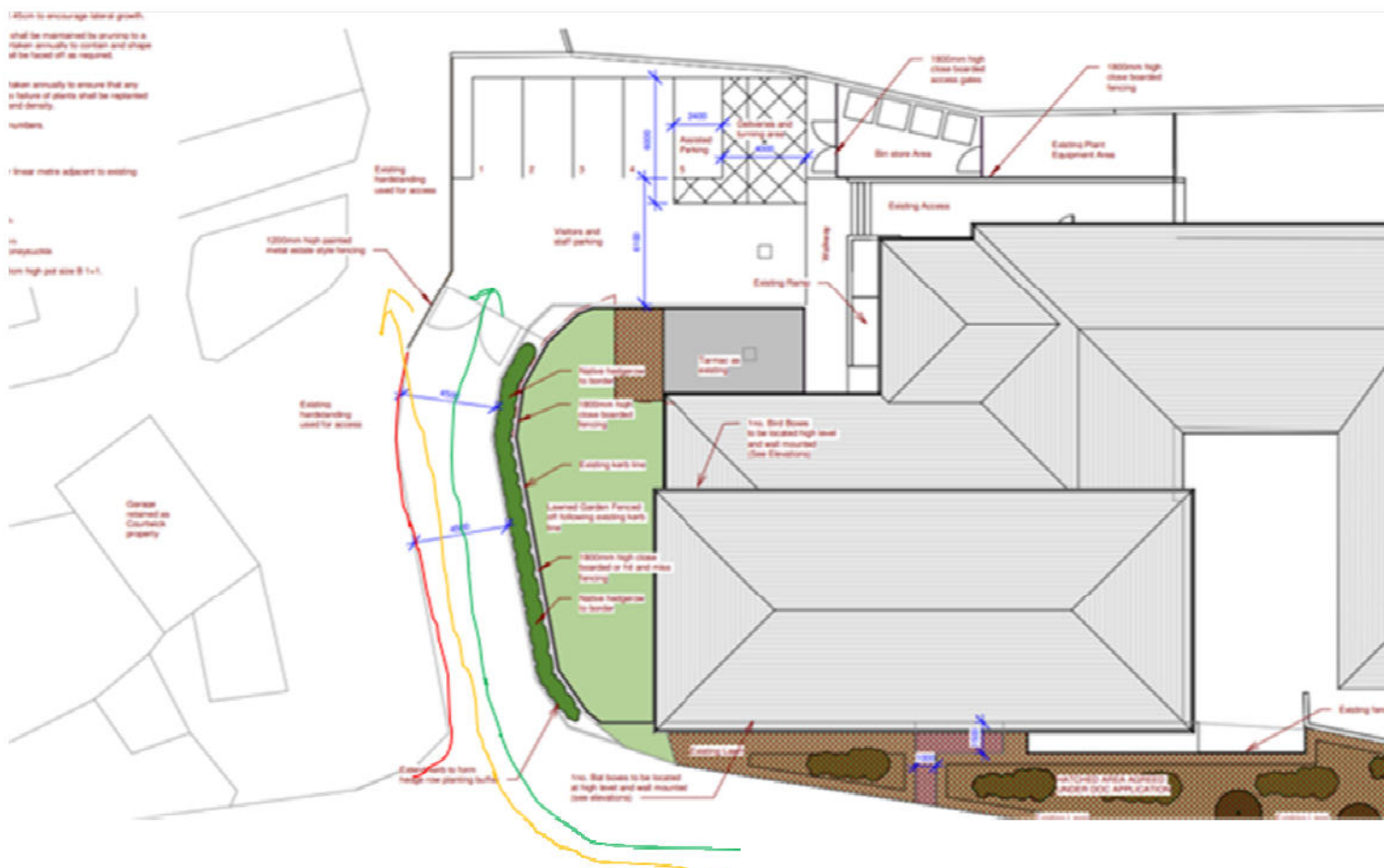
Thank you, Katharine,

The reason I ask is because annotations on the plans say existing hardstanding to be retained, but from review of the plans themselves this is unclear. I am trying to understand the Site Plan Phase 2 layout around the access. Forgive the crude drawing below but I would find it difficult to write out an explanation without it.

If you see below, the green arrow demarks the access into the site, making use of the existing access road.

The overlain red line follows a grey line that I assume is the boarder of the brickwork hardstanding to the west that serves as parking. But this appears inaccurate on the plans compared to on site.

The amber arrow is what I would expect the vehicular access to the listed building at the rear to be, maintaining use of the existing access road. But based on the red line, the estate fencing would result in the need for cars to veer around the fencing onto the brickwork before coming back onto the access road and continuing. On site, I do not believe the edge of the brickwork follows the line shown on the plans. So, the line appears inaccurate. Could this be checked and it be ensured that there would be adequate space between the end of the estate fencing and planting/brickwork parking area to the west of it?



Kind regards,

Harry Chalk, MSc

Senior Planning Officer, Development Management

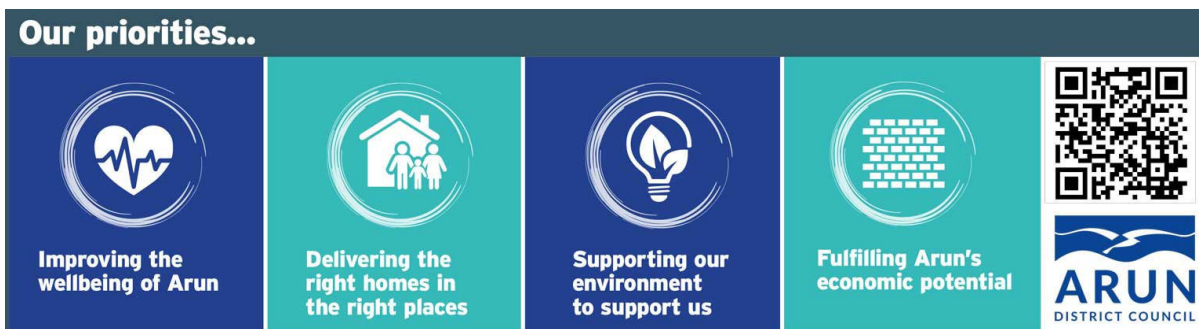
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E: harry.chalk@arun.gov.uk

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From: Katharine Wilkinson <[REDACTED]>

Sent: 18 September 2025 12:52

To: Harry Chalk <Harry.Chalk@arun.gov.uk>

Cc: Scott Wilkinson <[REDACTED]>

Subject: Re: Acknowledgement for LU/163/25/PL

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Hi Harry,

Thank you for the email.

I have copied in Scott (the architect) to confirm for you. He is out on site today so hopefully you should get a reply tomorrow.

Kind Regards

Katharine Wilkinson

Office Director

Mres, BSc (hons)

SHWilkinson

Architects Limited

Phone: [REDACTED]
Website: www.shwilkinson.co.uk
Address: 6 Dale Lee, Westhoughton, Bolton, BL5 3YE

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From: Harry Chalk <Harry.Chalk@arun.gov.uk>
Sent: Thursday, September 18, 2025 12:38

To: Katharine Wilkinson <[REDACTED]>
Subject: RE: Acknowledgement for LU/163/25/PL

Dear Katherine,

Could you confirm whether there are any alterations proposed to the surfacing of the car park proposed to reflect the two distinct routes now proposed?

Many thanks,

Harry Chalk, MSc
Senior Planning Officer, Development Management

T: 01903 737577

E: harry.chalk@arun.gov.uk

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From: Katharine Wilkinson [REDACTED] >
Sent: 10 September 2025 15:47
To: Harry Chalk <Harry.Chalk@arun.gov.uk>
Subject: Re: Acknowledgement for LU/163/25/PL

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Thank you Harry, much appreciated.

From: Harry Chalk <Harry.Chalk@arun.gov.uk>
Sent: Wednesday, September 10, 2025 08:09
To: Katharine Wilkinson <[REDACTED]>
Subject: RE: Acknowledgement for LU/163/25/PL

Hi Katharine,

I am well, thank you. I hope you are too.

Thank you for touching base. I have amended the slight error in the description and will discuss the history with Hannah. Any further queries I will contact you.

Kind regards,

Harry Chalk, MSc

Senior Planning Officer, Development Management

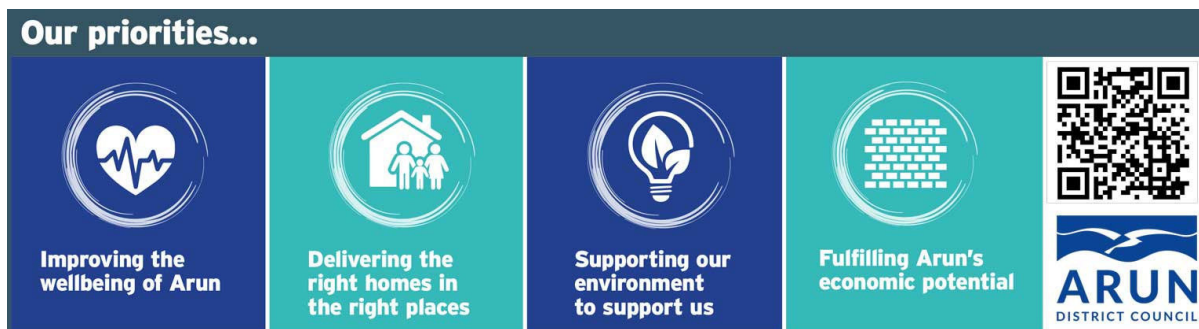
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E: harry.chalk@arun.gov.uk

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From: Katharine Wilkinson <[REDACTED]>

Sent: 09 September 2025 17:17

To: Harry Chalk <Harry.Chalk@arun.gov.uk>

Subject: Fw: Acknowledgement for LU/163/25/PL

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Hi Harry,

I hope you are well.

I don't think we have ever worked together before so, hi.

You have been assigned the above application. I just wanted to flag that I think there has been in error in the title.

The first application reference in the description title is LU/59/25/PL and I believe this should be LU/59/24/PL. If you could amend, that would be much appreciated.

We have previously been working with Hannah on this site, and she has said that she will speak to you about the history of it.

If you have any questions for us though in the meantime though, please just let me know.

Kind Regards

Katharine Wilkinson

Office Director

Mres, BSc (hons)

SHWilkinson

Architects Limited

Phone: [REDACTED]
Website: www.shwilkinson.co.uk
Address: 6 Dale Lee, Westhoughton, Bolton, BL5 3YE

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From: [REDACTED]
Sent: Monday, September 8, 2025 14:48
To: Applications <[REDACTED]>
Subject: Acknowledgement for LU/163/25/PL

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