

SHWilkinson Architects Ltd
6 Dale Lee
Westhoughton
Bolton
BL5 3YE

Dear Mr Wilkinson,

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015

Application for Planning Permission

Development: Amendment to LU/59/25/PL to allow for the formation of overspill car park, rationalisation of existing car park and formation of residents garden including fence panels (resubmission following LU/310/24/PL). This application may affect the setting of listed buildings and is in CIL Zone 2 (Zero Rated) as other development.

Location: Strawberry Field Courtwick Lane Littlehampton BN17 7PD

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the application as valid until the following matters are resolved:-

Biodiversity Net Gain Metric Tool

A fully completed statutory biodiversity metric calculation tool must be provided in excel and pdf format. Further details and links to the metric tool can be found in the Validation Requirements List.

The issue with validation is that the hedgerow baseline tab and information is missing and the baseline must contain a length of hedgerow greater than 0.0km.

The trading rules tab is missing.

In B-1 On-Site Hedge Baseline, ref 1 (in the cell ?B-1 On-Site Hedge Baseline?!E10), the length is ?0.0 km?. This length is invalid. It must be greater than 0.0 km.

Please remove the hedgerow date from the metric.

For further detailed information on validation requirements please go to our website and refer to the requirements list for this type of application: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

If providing additional documents or information, please email it to: planning.responses@arun.gov.uk with

a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **12th September 2025**. If this information is not received by this date, I will close the file as incomplete and where a fee has been paid, will retain £40.00 (or the entire fee, if less than £40.00) to cover the cost of administering the return. Once closed, if you wish to continue you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>