



Critchley Architecture and Design
The Old Brewery
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Arun District Council
Arun Civic Centre
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Planning General Enquiries
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Our Ref: LU/159/19/PL
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Ms Leadbetter

20th May 2019

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission

Development New maisonette over parking area, extend crossover & alterations to rear fenestration.

Location 2 Croft Cottages Pier Road Littlehampton

Thank you for your recent application which I received on 15th May 2019. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan Amend

Please include within the red edge the new part of the garden for 2 Croft Cottages.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **3rd June 2019** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning