

[REDACTED]

[REDACTED]

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk

From: Gary Alford [REDACTED]
Sent: 13 July 2022 15:31
To: Anita Gardner <Anita.Gardner@arun.gov.uk>
Subject: Re: LU/158/21/PL Mewsbrook Park Trading Kiosk

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Hello Anita
Thank you for your email
7 full time staff
And yes to the extension

If you have any questions please don't hesitate to contact me.

Kind Regards
Gary
Assoc RICS-MCIOB-MFPWS-MISSE-MPTS

Encompass Surveying Ltd Sent from my iPhone

On 13 Jul 2022, at 2:53 pm, Anita Gardner <Anita.Gardner@arun.gov.uk> wrote:

Dear Gary,

I have started to write the officer report in respect of the above application in order to take it to the next available Planning Committee on 24-08-2022.

I note that there is no detail on the application form regarding the number of staff. Please can you let me know how many full/part time staff are employed as I will need to include comment in respect of our employment policies?

I would also appreciate your agreement to an extension of time on the application until 26-08-2022 to cover the committee date.

Regards
Anita

Anita Gardner
Principal Planner



T: 01903 737529
E: anita.gardner@arun.gov.uk

Arun District Council, Civic Centre, Maltrovers Rd, Littlehampton, West Sussex, BN17 5LF
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From: Gary Alford [REDACTED]
Sent: 01 July 2022 14:14
To: Anita Gardner <Anita.Gardner@arun.gov.uk>
Subject: RE: LU/158/21/PL Mewsbrook Park Trading Kiosk

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Hello Anita
Indeed please find the updated drawing attached

If you have any questions please don't hesitate to contact me.

Kind Regards



Assoc RICS – MCI0B – MFPWS - MPTS



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From: Anita Gardner <Anita.Gardner@arun.gov.uk>
Sent: 01 July 2022 14:01
To: Gary Alford [REDACTED]
Subject: RE: LU/158/21/PL Mewsbrook Park Trading Kiosk

Thanks Gary,
Sorry for the constant barrage of requests, but the final query I have is could you indicate the extent of hardstanding to the seating area in dotted form on the floor plan please?
Regards
Anita

Anita Gardner
Principal Planner



T: 01903 737529
E: anita.gardner@arun.gov.uk

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From: Gary Alford [REDACTED]
Sent: 01 July 2022 13:52
To: Anita Gardner <Anita.Gardner@arun.gov.uk>
Subject: RE: LU/158/21/PL Mewsbrook Park Trading Kiosk

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Hello Anita
Many thanks for your email
I hope the attached plan give you the information you need to proceed
The beaches are to be permanent and are located within the red line boundary. The existing outside seating area will be returned to a grassed area in consultation with the parks and cemeteries manager.

From: Anita Gardner <Anita.Gardner@arun.gov.uk>
Sent: 01 July 2022 10:25
To: Gary Alford [REDACTED]
Subject: RE: LU/158/21/PL Mewsbrook Park Trading Kiosk

Morning Gary,
Thank you for the confirmation.
Before I process the plan can I request that you label the items on the floor plan which are adjacent to the structure? I assume they are outside seats? Can you ensure they are included within the site area identified on the Site Plan and confirm if they will permanently located outside and whether they will secured to the ground and located on hard surfacing. Can you also advise if the existing

hard surfaced seating area outside of the application site will remain unaltered? If it is being removed as part of the application this area should be included within the red edge.

Thanks

Anita

Anita Gardner
Principal Planner



T: 01903 737529

E: anita.gardner@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd, Littlehampton, West Sussex, BN17 5LF
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From: Gary Alford [REDACTED]
Sent: 01 July 2022 09:39
To: Anita Gardner <Anita.Gardner@arun.gov.uk>
Subject: RE: LU/158/21/PL Mewsbrook Park Trading Kiosk

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Good morning Anita

Many thanks for your email and request for clarification on a number of matters

I have colour coded the new floor plan to better show the usage incorporating the converted WC and the new sections of the build

Mr Chase has confirmed that the opening time for the café and the toilets will be from 9am to 5pm 364 day a year

Mr Chase also commented that the existing Public Toilets were due to be decommissioned by the council as outlined in his tender document submitted to the council.

If you have any questions please don't hesitate to contact me.

Kind Regards



Assoc RICS – MCIQB – MFPWS – MISSE - MPTS



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From: Anita Gardner <Anita.Gardner@arun.gov.uk>
Sent: 29 June 2022 11:10
To: Gary Alford [REDACTED]
Subject: LU/158/21/PL Mewsbrook Park Trading Kiosk

Dear Mr Alford,

I note there is no colour key on drawing 149/01 please can you confirm that the proposed floor plans define the existing building footprint in orange with the new side extension to provide the toilets coloured blue and the café extension to the other side outlined in black. I assume the intention is to remove the roof of the toilet building and retain and convert the remaining building. Also to assist me in addressing the Town Council comments could you also clarify the hours of opening of the toilets and that they would be for public use? Is it anticipated that they would be open at the same time as the café i.e. 8am to 6pm daily or if the café closes earlier on wet winter days would they remain open? I note there is no internal door indicated which separates them from internal access to the café.

The Town Council have stated 'Members had serious reservations about the reduction in the provision in terms of the number and availability which appeared to be driven by the proposed opening hours of the cafe. This was viewed as a retrograde step in an area that was both a prominent and popular visitor destination and should be reviewed.'

Regards

Anita Gardner

Anita Gardner
Principal Planner



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