



Noise and Light Management plan

Change of surface from grass to artificial turf

**Wick Football Club
Crabtree Park
Lyminster Road
Wick
Littlehampton
BN17 7LS**

June 2026

1. Introduction

1.1 The purpose of this plan is to outline robust policies and procedures to minimise the potential noise and light impact on local residents, and to satisfy the requirements of the Planning approval for this facility

1.2 This plan identifies potential noise sources, local nearest Noise and Light Sensitive Locations, plans to mitigate against excessive noise and light levels, and communication and complaints procedures.

1.3 It is the responsibility of the nominated noise and light supervisor to ensure the detailed plan and procedures are adhered to. The facility Steering Group will act to monitor, support and resolve issues relating to excessive noise and light spillage.

1.4 This plan is a live document which may be revised during the use of the club in order to create an acceptable balance between the requirements for a successful community use and the protection of local residents' amenity.

2. Potential noise sources

2.1 Potential noise sources identified relating to the sports pitch and its vicinity include:

- Shouting/cheering outside
- People arriving/leaving the facility

- Car park movements, including cars arriving/leaving and car doors slamming, general chatter and car engines.
- The use of excessive noise or foul language in the open areas/pub garden
- Latest vacation times of the premises after evening use

3. Community User Types

3.1 The local community of all ages will be using the facility; The project will allow for an excellent training facility provided for by the club in addition to the usual operation by the Club's senior teams

3.2 This Code of Conduct will be enforced by signage around the club, and any unsuitable behaviour would result in a review. It will allow neighbours a route to the club to assess their complaint.

3.3 The usage of the facility throughout the year will not be beyond the agreed and permitted usage plan and the licence granted for its use

4 Lighting solution.

4.1 All lighting around the building and car park will be low level as shown on the submitted plan. The location will be shielded from the nearest neighbours. Houses on Coomes Way to the west of the Site will be shielded by the Clubhouse building. The floodlighting columns are already in position, and it is not proposed to change these, so their effect is known locally. An increase in use should not affect how local residents are impacted by the lights. However, we include lighting in this plan for completeness and accountability

5. Site description and Nearest Noise and Light Sensitive Locations

5.1 The site location and proposed NNLS Locations identified are shown in Figure 1.

5.2 The sensitive locations are numbered



Fig 1

6. Details of the noise and lighting plan

6.1 The policy for the use of the pitch is set out above. The Club shall:

- Nominate a noise supervisor to regularly monitor activities on the site, public areas and car park. He/she will report to the management.
- Ensure all staff are fully aware and conversant with the Noise and Lighting Management Plan.
- Ensure foul language and anti-social behaviour on the site is unacceptable and will not be accepted by the Management. This will be stated in signage on site.
- The supervisor will ensure that the Code of Conduct (Appendix 1) is being followed. Should issues be noted they will be immediately conveyed to the management to resolve
- Ensure that a maintenance regime is undertaken to check for aspects that may cause additional noise or light spillage; Follow the lighting maintenance regime as specified by the suppliers to ensure that light operate in the way intended (see Appendix 2).
- Only turn the lights on when required. Lighting will be strictly managed in this way to the operating times and no other.
- Ensure that the lights are turned off the lights no more than 15 mins after car park is empty
- Install relevant signage in the car-park to encourage quiet and considerate behaviour by all users of the facility.

7. Complaints (Noise and Lighting)

7.i. Handling and Actions

The Club will:

- Acknowledge receipt of a complaint within two working days via email, they will maintain a log of all received complaints and actions. Respond to noise and lighting complaints within a reasonable time period.
- Follow the complaints procedure set out in sections 7.ii. and 7.iii. (below).
- Provide Arun District Council on request with details of logged complaints and any actions taken.
- Ensure that the Club will monitor the effectiveness of the policy on a regular basis.
- Liaise with Arun District Council to ensure the Noise and Lighting Management Plan remains effective and revise the plan accordingly.

The contact details will be placed on the Club website to ensure that they can easily be contacted.

7.ii. Complaints Procedure



7.iii. Complaint Reporting

AGP COMPLAINT REPORT	
Complaint made by:	
Date of complaint:	
Complaint received by:	
Time of occurrences:	
Number of occurrences:	
Details of complaint:	
Action(s) taken:	
Review of action (s):	
Details of adjustment(s) made to noise and lighting management plan if required:	
Signed (Noise and lighting supervisor): Date:	