

**ARUN DISTRICT COUNCIL
NOTICE OF DECISIONS TAKEN BY INDIVIDUAL CABINET
MEMBERS ON THURSDAY 13 DECEMBER 2018**

REFERENCE NO.	DECISION	CABINET MEMBER
ICM/043/291118	Award of Contract for Demolition and Reinstatement at Littlehampton Leisure Centre NOTE: This ICM was deferred from 29 November 2018	Clayden
ICM/044/131218	Business Rates – Unrecoverable debt	Bence
ICM/045/131218	Insolvency Council Tax Write Offs [Exempt – Paragraph 3 – Information relating to business affairs]	Bence

THE EFFECTIVE DATE OF THESE DECISIONS IS FRIDAY 21 DECEMBER 2018 UNLESS THE CALL-IN PROCESS IS APPLIED

If a Councillor wishes to request a call-in of any of the decisions taken above, they will need to take the following steps in line with the Scrutiny Procedure Rules at Part 6 of the Constitution – Scrutiny Procedure Rules (Other)

They will need to:

- Submit their request in writing for a Call-In to the Group Head of Policy and identify who will act as the lead Member of the Call-In
- Specify which decision is to be the subject of the Call-In
- Explain which of the criteria for the Call-In apply

PART B : INDIVIDUAL CABINET MEMBER DECISION

	ICM No. ICM/0
URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?	NO
CABINET MEMBER RESPONSIBLE:	Cllr Clayden
SUBJECT: Award of Contract for Demolition and Reinstatement at Littlehampton Leisure Centre	
OFFICER CONTACT: Rachel Alderson – Principal Landscape & Project Officer EXTN: 37946 E-Mail: rachel.alderson@arun.gov.uk	

EXECUTIVE SUMMARY:

Planning approval was granted for the new Littlehampton leisure centre through applications LU/314/16/PL and LU/52/17/NMA. A condition of the planning approval requires that the existing leisure centre is demolished and the site cleared in preparation for landscaping, within 6 months of the new building opening. Tenders have been received for the demolition and reinstatement work. This report recommends the most economically advantageous tenderer be awarded the contract for the demolition of the existing leisure centre and reinstatement of land to public open space.

DECISION:

To award the contract for the demolition of the existing leisure centre and reinstatement of the land to public open space to Supplier A, who achieved the highest score during the tender process, up to a value of £330,170.

REASONS FOR THE DECISION:

The supplier submitted the most economically advantageous tender. A contract award is needed to meet the requirements of the condition for planning approval LU/314/16/PL and LU/52/17/NMA.

OPTIONS CONSIDERED BUT REJECTED:

To not approve the award of contract and delay the delivery of the project.

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:	
DISPENSATIONS GRANTED:	

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:	
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DECISION BY:	SIGNATURE:	DATE:
Relevant Cabinet Member		13-12-2018.
Leader of Cabinet [in the absence of the appropriate Cabinet Member – if relevant]		
Effective Date [the date the decision is implemented]		Insert here

PART B : INDIVIDUAL CABINET MEMBER DECISION

ICM No. ICM/044 / 131218	
URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?	
CABINET MEMBER RESPONSIBLE:	Cllr Trevor Bence
SUBJECT: Business Rates Insolvency Write Off	
OFFICER CONTACT: Rachel Hills	
EXTN: 37587 E-Mail: rachel.hills@arun.gov.uk	

EXECUTIVE SUMMARY:

Outstanding business rates charges which have to be written off.

DECISION:

To agree to write off the outstanding business rates as they are unrecoverable.

REASONS FOR THE DECISION:

The debt is deemed as unrecoverable under the Recovery Policy which was agreed by Members in 2014.

OPTIONS CONSIDERED BUT REJECTED:

None

CABINET MEMBER(S)

DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:	
DISPENSATIONS GRANTED:	

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:	
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DECISION BY:	SIGNATURE:	DATE:
Relevant Cabinet Member		13.12.18
Leader of Cabinet [in the absence of the appropriate Cabinet Member – if relevant]		
Effective Date [the date the decision is implemented]		Insert here

THE INFORMATION IN THIS REPORT IS OF A CONFIDENTIAL OR EXEMPT NATURE AND IS NOT FOR PUBLICATION BY VIRTUE OF PARAGRAPH 3 OF PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972, AS AMENDED

PART B : INDIVIDUAL CABINET MEMBER DECISION

URGENT DECISION IN ACCORDANCE WITH RULE 14.11 OF THE SCRUTINY PROCEDURE RULES?	ICM No. ICM/045/131218
CABINET MEMBER RESPONSIBLE:	No
SUBJECT: Council Tax Insolvency Write Off	Cllr Trevor Bence
OFFICER CONTACT: Rachel Hills	
EXTN: 37587 E-Mail: rachel.hills@arun.gov.uk	

EXECUTIVE SUMMARY:
Outstanding council tax charges which are included in a Debt Relief Order, Individual Voluntary Arrangement or a Bankruptcy Order, prohibits the Council by law from pursuing the customer for the debt.

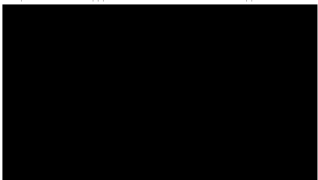
DECISION:
To agree to write off the outstanding council tax charges as they are unrecoverable.

REASONS FOR THE DECISION:
The Council are unable to pursue a debt which is included in either a Bankruptcy Order, Debt Relief Order or an IVA. As there is no possibility of collection of the outstanding charge, the only option available is to write off the debt.

OPTIONS CONSIDERED BUT REJECTED:
None

CABINET MEMBER(S)	
DECLARATION OF INTEREST BY CABINET MEMBER(S) RESPONSIBLE FOR DECISION:	
DISPENSATIONS GRANTED:	

ANY CONFLICT OF INTEREST DECLARED BY A CABINET MEMBER WHO IS CONSULTED BY THE MEMBER TAKING THE DECISION:	
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DECISION BY:	SIGNATURE:	DATE:
Relevant Cabinet Member		13.12.18