

3.0 Community Involvement

Cornfield School, Littlehampton

- 3.1 A number of meetings were held with senior staff at Cornfield School, Littlehampton to develop the scheme and the full Governing Body gave their approval to the project during February 2014.
- 3.2 Following support and approval from the school's Governing Body, a Public Information Event was held. This Event took place on 6th March 2014 between 3pm and 6pm. The Public Information Event was advertised by hand delivered letters to neighbouring residential properties and also sent home to parents and carers through the school newsletters.
- 3.3 Over 24 people attended the public event. No written comments were received from residents at the event but the following verbal comments were made:
 - Pitched roof preferred to a flat roof
 - The rearranged access for pick-up and drop-off was welcomed
 - A separate unit for students with ASD would be of benefit to them
 - The new boundary fence would deter people taking short cuts across the school frontage
- 3.4 Following the public information meeting, a Sketch Plan Panel was held with the Cabinet Member for Children – Start of Life and the local West Sussex County Council Local Member. The Panel reviewed the proposals and gave permission to a planning application being submitted.



5.0 Landscape & Visual Impact

Cornfield School, Littlehampton

- 5.1 The proposed single storey extension is sited on the south-west corner of the car park perpendicular to the main building and linked to it via the existing student entrance. The extension will partly screen the car park from the adjacent open space and shelter the drop off area.
- 5.2 The building footprint will be 248m² and it will create 78m² of additional hard surface social space for the school. The extension is located on an area of mown grass and low shrubs and does not impact on any trees on the boundary with the adjacent caravan park.
- 5.3 The existing boundary low post and rail fence will be replaced with a 3m high mesh fence. This will match the existing 3m fence along the existing playing field and its purpose is for the safety and security of students from the existing school building and also the new extension. The students have behavioural and emotional needs and require a safe and secure environment.
- 5.4 In summary the new extension and fencing will be visible from the adjacent open space but fronting an existing school building and car park will have minimal impact.



6.0 Parking Provision, Transport & Travel

Cornfield School, Littlehampton

- 6.1 The existing car park has to be reconfigured to accommodate the proposed extension which encroaches on its south-west corner. 2 additional car parking bays are to be created within the existing school car park area to the front of the school.
- 6.2 Currently the entrance to the car park and drop-off is through one entry/exit point, which can become congested at its narrowest point. As part of the works a new traffic circulation layout is proposed with a separate in and out route which will simplify the management of traffic movements. The new extension provide a drop-off pavement area adjacent to the student entrance.
- 6.3 6 further spaces are to be provided to the right of the school entrance road on what is currently a grassed verge. The bays are required to meet the needs of a further 9 FTE staff and visitors to the site such as therapists and other professionals to meet the needs of the children. This will provide a total of 29 car parking spaces on site.
- 6.4 The school has one disabled parking bay which is being repositioned but still close to the building entrances. This space has proven to be sufficient to meet the needs of visitors and staff and the school.
- 6.5 Please refer to the School Travel Plan submitted as part of this application.



School Travel Plan

Spring 2014

Date completed; 20th March 2014

Completed By; M Dowling

Position; Deputy Headteacher

Introduction

Cornfield is a school maintained by West Sussex County Council, for secondary aged boys who have social, emotional and/or behavioural difficulties. The school was opened in 1994 and enjoys pleasant accommodation in grounds near to Littlehampton Academy.

Our aim is to provide all our students with a supportive learning environment in which they can grow into responsible young people ready to take their place in the world of work. We continually assess their changing needs and provide them with every opportunity to access a broad and balanced curriculum modified to meet their unique and individual needs. We believe that education is a partnership between school and home

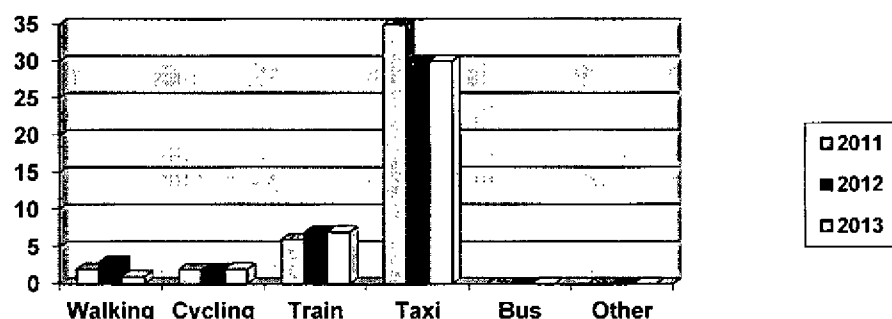
The school hours for students are 8.35am to 3.00pm.

We have staff meetings and training on a Tuesday and Wednesday at 3.15pm.

There is an Extreme Fitness Club from 6.30pm on a Tuesday and Thursday evening.

Current Travel to School – Survey Results

Using hands up data we are able to monitor pupils travel habits. The results are shown below.



Number of Pupils on Roll 40	Information on chart is based on the pupil's survey which was 100 % of the pupils on Roll.
Number of Pupils surveyed	

	Walking	Cycling	Train	Taxi	Bus	Other
2011 - %	2	2	6	35		
2012 - %	3	2	7	30		
2013	Walking	Cycling	Train	Taxi	Bus	Other
Numbers	1	2	7	30		
Percentages	2.5%	5%	17.5%	75%		

Staff Travel

We have 25 full time and 5 part time staff, most of our staff live over 5km from the school so have to drive to school as public transport does not fit with the school times, we promote the WSCC 10% challenge to all staff through the staff notice board and encourage car sharing and cycling. We promote the links to the WSCC staff discounts for rail and bus travel.

Staff Survey Results

2013	Walking	Cycling	Car	Car Share	Bus	Other
Numbers	3	2	20	4	1	
Percentages	9.9%	6.6%	66.6%	13.3%	3.3%	

Futures Plans at the school

2 x Keystage2 classrooms by changing internal layout of present school.

Building of a 2 classroom block for Keystage 2 students.

This will increase the school student number by 24.

Employment of a further 4 staff.

This will increase the number of taxis by 12 using Cornfield Close in the morning and at end of the school day.

The new students will all be using a taxi which requires the school to ensure the good relationship with our neighbours is not ruined. They are kept well informed about changes.

Specific concerns raised by school building works

Location	Identified Concern	Identified By	Action
School Access	HGV Deliveries at school run times	Parents	Work with contractors to ensure deliveries are managed around school times – ie no deliveries between 8.30 and 9am and 2.30 and 4pm.
School site	Students to and from taxis	SLT	Students will be marshalled by staff at this time. Ensuring health and safety measures are followed.

Travelling to School - Identified areas of concern

We have asked our pupils and parents to identify barriers to them travelling in a sustainable way to school the results are shown in the table below.

Location	Identified Concern	Identified By	Action

Initiatives and Promotions of Sustainable Transport.

The school takes part in many initiatives for example, Healthy Schools, Eco schools, Engage, bicycle proficiency safety training. The older students take part in independent travel as part of their life skills training. This involves the planning and costing of any journey. The students are escorted by staff at the beginning until they are confident with travelling alone. This will include travel to and from college, work experience and other events which are close to their homes.

The travel plan is promoted to parents and the wider school community through our newsletter, notice boards and on the school web site.

Working with Others

We involve other professionals with student safe travel to and from school. These include the local PCSO, Police, WSCC road safety advisor, school transport advisor, parish council and many other outside agencies.

School Trips and Extended School Activities

School trips and other extended trips entail our trained staff driving the school minibus. These trips will only take place when the required risk assessments have been completed and the staff taking part identified. The same risk assessment and staff identification process will take place when the mode of transport is either the train or other public transport.

Curriculum Links

The travel plan is linked to many parts of the school curriculum. Some examples are given below.

Maths – Journey Distance, Time, Cost comparison.

Geography – Map reading, Journey planning.

English – Reading instructions and signs, Timetables, Recording a planned journey.

Action and Review Plan

Identified Concern and Date	Action	Responsibility	Reviewed

Monitoring

Please state who will be monitoring the plan and how often reviews will be carried out. Annual reviews supported by termly updates which are fed back to WSCC via the Safer Routes to School Team at [REDACTED]

Authorised on behalf of the school

Headteacher	
Chair of Governors	
Travel Plan Lead	

