

Atterbury Moore Associate
1 Gosling Croft Business Park
Long Furlong
Clapham
Worthing
BN13 3UT

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: LU/132/22/PD
Your Ref:
Date: 9th May 2022

Dear Mr Moore,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (General Permitted Development) Order 2015 Schedule 2 (As amended)

Prior Notification for Permitted Development

Schedule 2 Part 3 Class MA

Development: Notification for prior approval under Schedule 2 Part 3 Class MA
for the change of use from Commercial, Business and Service (Use Class E) to 2
Mo. 1 bedroom ground floor apartments (Use Class C3).
Location: Riverbreeze Restaurant 56-57 Pier Road Littlehampton BN17 5LP

Thank you for your recent notification which I received on 6th May 2022. It is being validated by Nicola Moore who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid notification until the following item(s) have been received or resolved :-

No fee accompanied your notification. I suggest that the required fee is £200.00 and would be grateful if you would either make payment on line at
<https://www1.arun.gov.uk/external/PaymentOnline.ofml>
or forward a cheque made payable to Arun District Council as soon as possible. Please note we cannot accept cash.

Flood Risk Assessment

This application requires a Flood Risk Assessment. The Environment Agency website provides information on what should be included and provides templates for some of the lower risk applications. Please refer to the Validation Requirements List for further details and contact details for the Environment Agency.

If providing additional documents or information, please email it directly to us at: planning.responses@arun.gov.uk with a covering email clearly explaining what is being provided. Do not

resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **23rd May 2022** or your notification will be closed as incomplete and you will have to resubmit if you wish to proceed. If you have difficulty meeting this deadline please contact the above officer to extend the time scale.

If you made a paper application and did not provide an email address, please could you do so to enable us to contact you swiftly with any queries or issues.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>