



Mr N Locke
120 Littlehampton Road
Ferring
West Sussex
BN12 6PL

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: LU/120/18/DOC
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Locke

15th May 2018

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Approval of Conditions

Development Approval of details reserved by condition imposed under LU/249/17/PL relating to conditions 3-Construction Management Plan, 5-visibility splays, 15-landscape scheme & 16-schedule of materials & finishes.

Location Directors Cottage Toddington Lane Littlehampton

Thank you for your recent application which I received on 26th April 2018. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

An incorrect application has been submitted. Please forward one electronic or three paper copies of the application form entitled Application for approval of details reserved by condition which can be found on our website.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **29th May 2018** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning