

Crown Care Tree Surgeons
47 Congreve Road
Broadwater
Worthing
BN14 8EL

Please ask for: Nicola Moore
Email: nicola.moore@arun.gov.uk
Telephone: Ext 37944
Our Ref: LU/116/20/TC
Your Ref:
Date: 3rd June 2020

Dear Mr Cobelli,

Town & Country Planning Act 1990 (as amended) s211 Notice

Prior Notification of Work to Tree(s) in a Conservation Area

Development: Reduce rear garden right side Horse chest crown by 30% all round (1.5 - 2 meters).
Reduce rear garden left side Holm Oak tree crown by 30% all round (1.5 - 2 meters).

Location: Vine Cottage 1 Church Street Littlehampton BN17 5EL

Thank you for the information you have sent following my previous letter. Unfortunately I am still unable to accept the notification as valid until the following matters are resolved:-

Please submit one sketch plan clearly showing the location of the trees. The plan should include road names and adjoining properties, so that the location is very clear.

Please provide the height & spread measurements, in metres, for each tree after pruning.

For further guidance, please refer to the list of validation requirements for tree applications on our website: <http://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **17th June 2020**. If this information is not received by this date, I will close the file as incomplete and you will have to submit a fresh application.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website www.arun.gov.uk/planning-privacy-statements

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.