Construction Management Plan for works at Toddington Lane, Wick, Littlehampton, BN17 7PP

Rev –A

Erection of 52 residential dwellings, incorporating parking provisions, access and landscaping.

The site is located off Toddington Lane East of Holyacre Workshops and will be fully enclosed by means of a mixture of timber hoarding and Heras fence panels to prevent unauthorised entry.

The site security will be covered by means of a CCTV system that will be externally monitored. Exact timing of the implementation of this system will be at the discretion of PMC.

The scheme will be registered under the considerate constructors' scheme with site contact details clearly displayed on the site boundary.
In addition the site manager will operate an open door policy to all neighbouring residents.

It is the main contractors' intention to build relationships with the neighbouring residents as to ensure that the minimum disruption is caused to them during the construction programme.

All drivers and banksmen will be made aware of the risks of pedestrians emerging and walking in the close proximity of the site entrance.

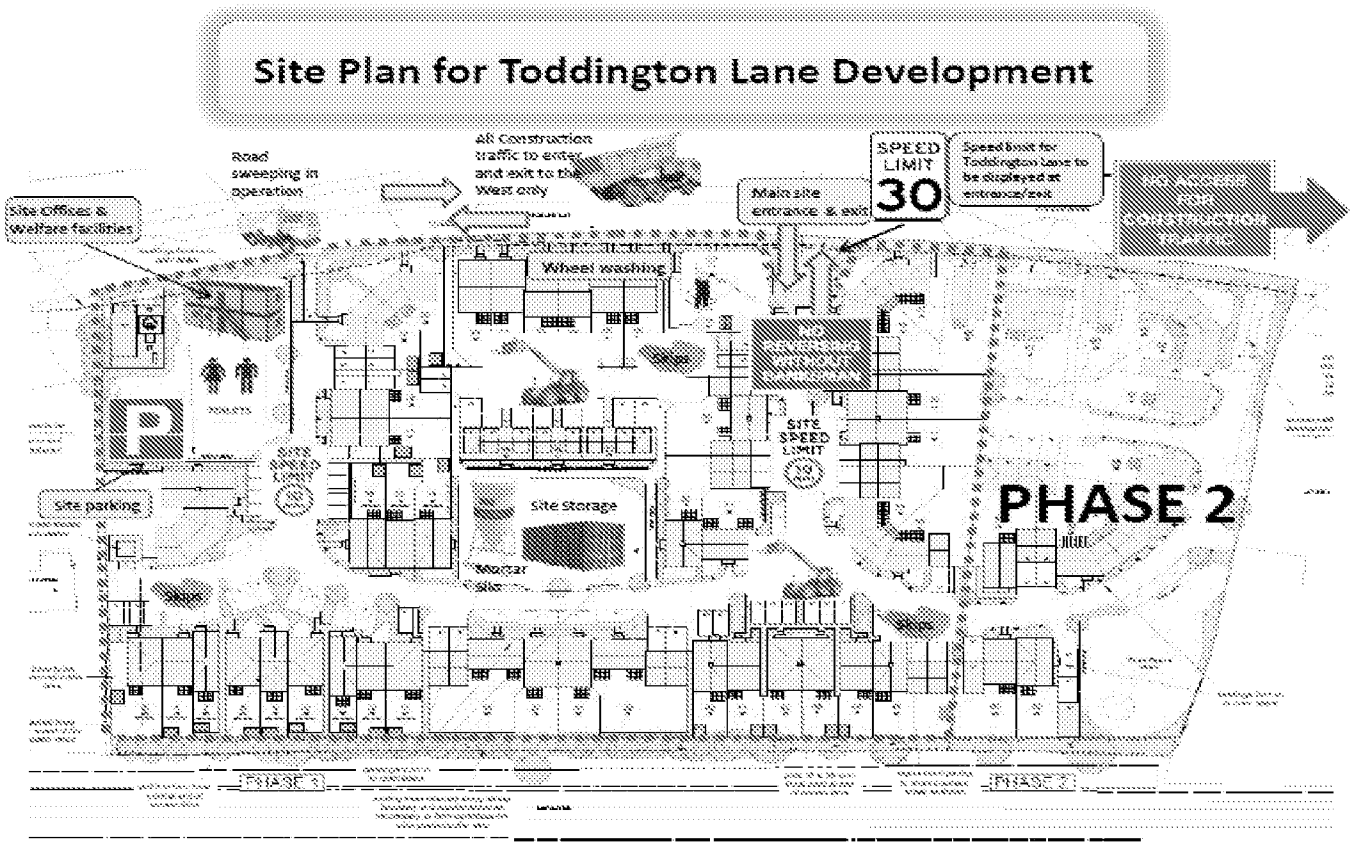
Key Site Personnel

Construction manager	Steve Cripps [redacted]
Contracts Manager	Tim Guest
Site Manager	TBC

Banksman (Orange Tabard) To be confirmed by the Site Manager on day of induction

The site management reserve the right to stop work where it is deemed unsafe work practices are taking place.

SITE SET UP PLAN



On Approach to the Site

Where possible, deliveries are to be made on small rigid trucks to minimise impact on site / surrounding roads. Working hours are to be from 08.00 - 17.00 Monday to Friday, there shall be no working on the weekends or public holidays unless by prior agreement with the Client.

All delivery vehicles are to follow major roads where possible and minimise use of quiet / narrow residential roads surrounding the site.

All large delivery vehicles will make contact with Site Management before arrival. Delivery vehicles are to find a safe parking area on approach when approximately 10 minutes away from the site. The Site Manager will then arrange for a banksman to be available to coordinate vehicle movements into the site– a speed limit of no more than 5mph must be adhered to. Delivery vehicles must not enter the site until a banksman is present.

Fortunately, due to the size of the site there is sufficient room on site for all vehicles to turn thus negating for the need for any vehicles to back out onto the highway although adequate warning signage will be erected and maintained as necessary on all approach roads to the site.

All drivers making deliveries to the site must be in compliance with current road regulations and hold the appropriate licences for the vehicles they are driving.

Contractors are to make their drivers and assistants aware that the area is residential and elderly persons or children may also be in the area, their driving style should be adapted accordingly.

All personnel working on the road will comply with standard site personal protective equipment requirements of high visibility vests or jackets, safety boots and hard hats. Contractors are to provide appropriate personal protective equipment (PPE) for their operatives based on an assessment of the work they are undertaking. Other PPE may be requested by Site Management as the nature of the task requires it. All contractors are reminded of their obligation to provide their employees with suitable PPE.

Control Measures

- All contractors will inform the Site Management of their intention to deliver to site and their approximate arrival time.

- Only one delivery to site at access route will take place at any one time. If the occasion arises that two deliveries arrive at once, one of the two will be asked to park in a safe location elsewhere away from the access routes to site. Drivers must take into account the normal rules of the road, for example no parking on double yellow lines. Attention must be made to not causing disruption. In particular vehicles should not park on the entrance to the site on as this will restrict vision of vehicles.

- The Site Management may need to appoint a competent person to take responsibility for reversing delivery vehicles in to position. Vehicles must not be manoeuvred close to the site boundary/ fencing when pedestrians are walking past the same.

- In the unlikely event of any vehicles having to reverse in or out onto Toddington Lane, will be done only under the strict supervision of a banksman.

- All construction traffic is to be in and out from the west only. Vehicles are not permitted to come in or leave from Toddington Lane East given the narrowness of some of the roads and need to cross the railway crossing. **All contractors and suppliers to be notified and instructions appended to all orders to ensure message gets through to drivers**. Vehicles to exit site only when safe to do so. Drivers to ensure they have clear visibility of oncoming traffic. Under no circumstances are any vehicles or materials to be parked/placed outside of the site in any way that might affect the visibility splay for oncoming traffic.

- All contractors to ensure that their vehicles are in good condition comply with construction regulations and have appropriate paperwork completed and up to date. For example mirrors not damaged, warning signals when reversing working, all lights operating properly.

- Pedestrians will be directed when required with the aid of a Banksman. If a driver believes a Banksman is required to assist him / her with their task they are to inform the Site Management of such a need.

- Warning signs will be posted on all approaches to the site alerting the general public and road users of the operation ahead as well a speed limit sign posted at the site entrance to remind haulier exiting the site of the speed limit enforced on Toddington Lane.

- All debris / muck or rubbish that could constitute a hazard to other road users will be removed on site. All vehicles exiting the site are to undergo a wheel wash when required to prevent any debris entering the highway

- At the end of every day, the condition of the walkway and roadway outside the site will be reviewed and made good.

- Any dust works will be controlled by means of a suitable suppressant, i.e damping down along with all other controls outline within the works specific risk assessment.

- All works on site will be adequately risk assessed and have a written method statement in place prior to commencement.

- Loads will not be lifted over the heads of members of the public (or operatives). Banksmen will ensure that pedestrians are effectively excluded. Lifting operations, including lorry mounted grabs and telescopic handlers, will cease if a member of the public intrudes on the exclusion zone.

- No materials will be stacked or leaned against hoarding or fencing.

- If it is necessary for plant to work close to the site boundary then cones/tape/or a Banksman will be positioned on the street side so that pedestrians are safe in the unlikely event of the machine striking the hoarding or fence.

- All vehicles exiting site in restricted light conditions must have their lights on and be clearly visible.

- Site speed limits (10mph) to be obeyed at all times.

- All contractors' vehicles will be parked within the confines of the site in the location shown on the above plan.

- Due to the close proximity of a railway line to the Southern boundary all control measures where and if required are to be in place if requested by Network rail. ***Note: Signed Network Rail agreement now in place; No control measures currently stipulated.***

In the event of any crisis on site, both in and out of hours; the Construction Manager, Mr Steve Cripps, is to be notified as the first port of call**. Tel:**[redacted]