

Application for listed building consent for alterations, extension or demolition of a listed building.

Planning (Listed Buildings and Conservation Areas) Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Site Address

Number	9
Suffix	
Property name	
Address line 1	South Terrace
Address line 2	
Address line 3	
Town/city	Littlehampton
Postcode	BN17 5NZ
Description of site location must be completed if postcode is not known:	
Easting (x)	503616
Northing (y)	101513
Description	

2. Applicant Details

Title	Mrs
First name	J
Surname	Brown
Company name	
Address line 1	9, South Terrace
Address line 2	
Address line 3	
Town/city	Littlehampton

2. Applicant Details

Country

Postcode

BN17 5NZ

Are you an agent acting on behalf of the applicant?

☒ Yes ☐ No

Primary number

Secondary number

Fax number

Email address

3. Agent Details

Title

First name

Surname

Fuller Associates

Company name

Address line 1

10-11 The Parade

Address line 2

Willowhayne Crescent

Address line 3

East Preston

Town/city

Littlehampton

Country

Postcode

BN16 1NS

Primary number

Secondary number

Fax number

Email

4. Description of Proposed Works

Please describe details of the proposed development or works including details of proposals to alter, extend or demolish the listed building(s):

External repair works and minor alteration to hidden valley roof arrangement

Has the development or work already been started without consent?

☐ Yes ☒ No

5. Listed Building Grading

What is the grading of the listed building (as stated in the list of Buildings of Special Architectural or Historical Interest)?

☒ Don't know

☐ Grade I

☐ Grade II*

☐ Grade II

5. Listed Building Grading

Is it an ecclesiastical building? ☐ Don't know ☐ Yes ☐ No

6. Demolition of Listed Building

Does the proposal include the partial or total demolition of a listed building? ☐ Yes ☐ No

7. Related Proposals

Are there any current applications, previous proposals or demolitions for the site? ☐ Yes ☐ No

If Yes, please describe and include the planning application reference number(s), if known:

Separate internal repairs application submitted today (04/05/20)

8. Immunity from Listing

Has a Certificate of Immunity from Listing been sought in respect of this building? ☐ Yes ☐ No

9. Listed Building Alterations

Do the proposed works include alterations to a listed building? ☐ Yes ☐ No

If Yes, do the proposed works include

a) works to the interior of the building? ☐ Yes ☐ No

b) works to the exterior of the building? ☐ Yes ☐ No

c) works to any structure or object fixed to the property (or buildings within its curtilage) internally or externally? ☐ Yes ☐ No

d) stripping out of any internal wall, ceiling or floor finishes (e.g. plaster, floorboards)? ☐ Yes ☐ No

If the answer to any of these questions is Yes, please provide plans, drawings and photographs sufficient to identify the location, extent and character of the items to be removed. Also include the proposal for their replacement, including any new means of structural support, and state references for the plan(s)/drawing(s).

10. Materials

Does the proposed development require any materials to be used? ☐ Yes ☐ No

Please provide a description of existing and proposed materials and finishes to be used (including type, colour and name for each material) demolition excluded

Please add materials by using the dropdown, clicking 'Add' and filling in all the fields in the popup box.

To correct existing entries, use the 'Edit' link to open the popup box and ensure that all fields are completed.

External Walls	
Please provide a description of existing materials and finishes:	Painted masonry
Please provide a description of proposed materials and finishes:	Lime based paint to masonry

Roof covering	
Please provide a description of existing materials and finishes:	Bitumen felt to valley and slate to rear (hidden) roof planes
Please provide a description of proposed materials and finishes:	EDPM flat roof covering with lead dressings and detailing

10. Materials

Windows	
Please provide a description of existing materials and finishes:	Single glazed timber sliding sashes, and a mixture of timber and metal casements
Please provide a description of proposed materials and finishes:	Single glazed timber sliding sashes, and a new aluminium casement

External Doors

Please provide a description of existing materials and finishes:	Decorated timber front door
Please provide a description of proposed materials and finishes:	Decorated timber front door

Are you supplying additional information on submitted plan(s)/design and access statement:

☒ Yes ☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

01 - Existing Plans & Elevations
02 - Proposed Plans & Elevations
03 - Location & Block Plans
Design & Access Statement
Heritage Statement
Window and door details

11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

☒ Yes ☐ No

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

13. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☒ Yes ☐ No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title	Mr
First name	Martyn
Surname	White
Reference	

Date (Must be pre-application submission)

10/03/2020

Details of the pre-application advice received

The Conservation Officer, Mr White carried out a brief inspection of the property and advised that matching replacement of deteriorated elements, finishes and coverings would be supported and that upgrades and improvements, subject to detail, would likely be supported. The proposals have been designed in accordance with this advice.

14. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

☐ Yes ☐ No

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

15. Certificates

CERTIFICATE OF OWNERSHIP - CERTIFICATE A - Certificate under Regulation 6 of the Planning (Listed Buildings and Conservation Areas) Regulations 1990

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Person role

☐ The applicant

☐ The agent

Title

First name

Surname

Declaration date (DD/MM/YYYY)

☒ Declaration made

16. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them. ☒

Date (cannot be pre-application)