

From: Julie Grieves
Sent: 01 December 2025 15:48
To: Planning Scanning
Subject: FW: K/9/25/PD - Potato Barn
Attachments: EKPBL CIL Nov 202520251129_10512533.pdf; CW's Statutory Declaration re Langmead's potato barn occupation during tenancy - 26-11-25 - scan.pdf; TW's Statutory Declaration re Langmead's potato barn occupation during tenancy - 26-11-25 - scan.pdf

Hi,

Please upload the form as normal Form 5 Chargeable Development

And the stat declarations as confidential "CIL - Statutory Declarations in use proof"

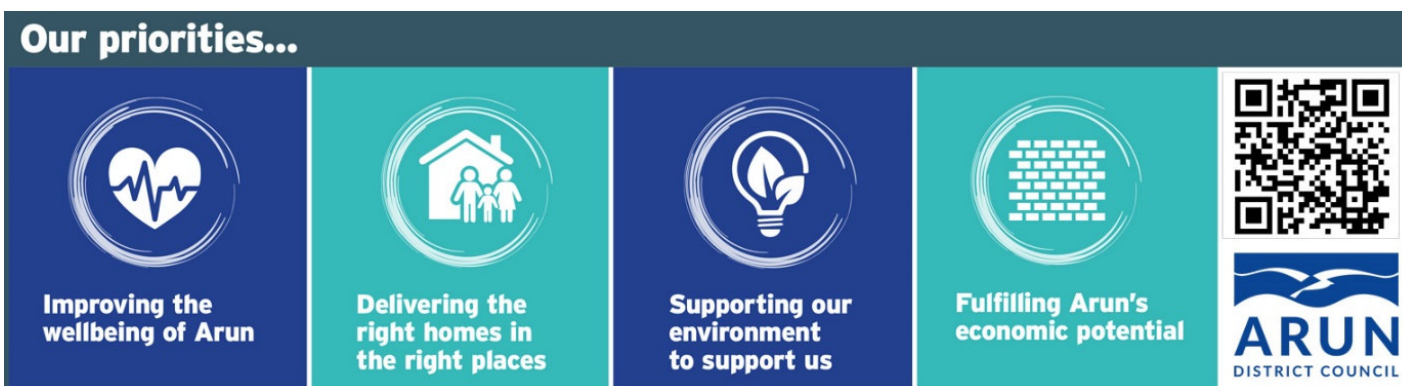
Thank you

Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737947
E: julie.grieves@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk

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From: Kevin Shopland [REDACTED]
Sent: 01 December 2025 15:20
To: Julie Grieves <Julie.Grieves@arun.gov.uk>
Subject: RE: K/9/25/PD - Potato Barn

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Hi Julie

Please find attached CIL 5 and supporting documents from the previous owners

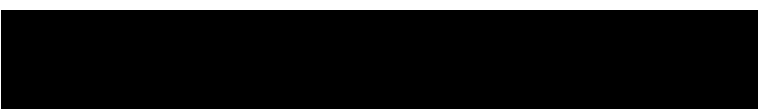
I think I've filled it in ok there should be 613 of space with 233 chargeable footprint.

Any problems please let me know.

Regards

Kevin Shopland

Woodleigh Projects Ltd
2 The Quarry
Betchworth
Surrey
RH3 7BY



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From: Kevin Shopland
Sent: 17 November 2025 09:35
To: 'Julie Grieves' <Julie.Grieves@arun.gov.uk>
Subject: RE: K/9/25/PD - Potato Barn

Hi Julie

Thank you for the quick response.

I will fill in the CIL 5 as requested and return that. I will have to obtain either some photos or sworn statement from the landowners etc as it was a storage barn this may take a few days to compile.

Can you confirm the Sq.M2 chargeable for this zone 5 I believe it to be £117.07 Sq. M2 at today rate?

Regards

Kevin Shopland

Woodleigh Projects
2 The Quarry
Betchworth2
Surrey
RH3 7BY

[REDACTED]

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From: Julie Grieves <Julie.Grieves@arun.gov.uk>
Sent: 17 November 2025 08:56
To: Kevin Shopland [REDACTED]
Cc: [REDACTED]
Subject: K/9/25/PD - Potato Barn

Dear Kevin,

I have been forwarded your CIL form 2 from Kathryn as I deal with all things CIL.

Could you please forward a completed CIL Form 5 Notice of Chargeable Development and any in use proof (continuous for a period of 6 months within the last 3 years) if you are hoping to deduct the floor area. Utility bills, time stamped photographs, sworn statements etc can be accepted

[form 5 notice of chargeable development.pdf](#)

If you can return to me, that would be great.

Kind regards,

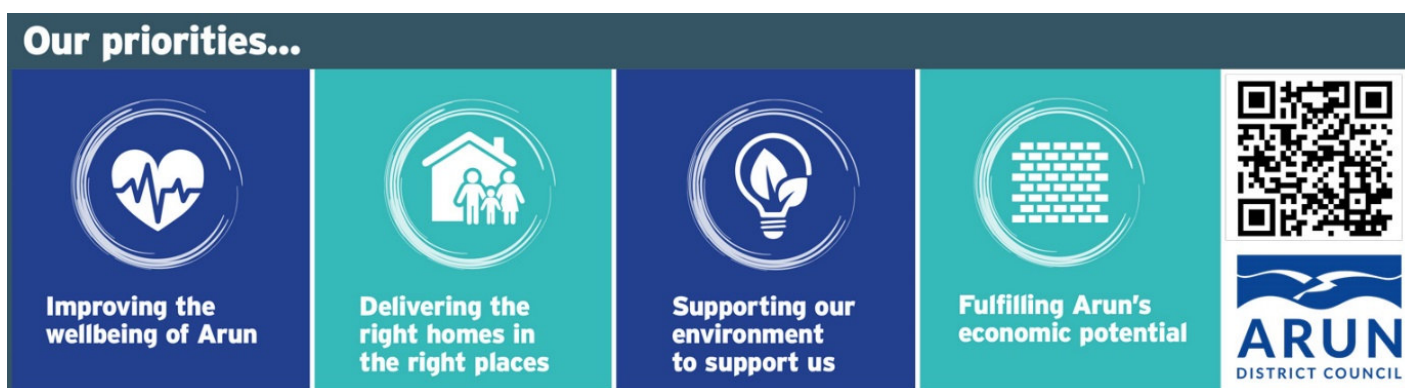
Julie Grieves,
Senior CIL Officer, Planning

T: 01903 737947
E: julie.grieves@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk

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From: Kathryn Welch <Kathryn.Welch@arun.gov.uk>

Sent: 17 November 2025 08:48

To: Julie Grieves <Julie.Grieves@arun.gov.uk>

Subject: FW: CIL 2

For you.

Thanks,

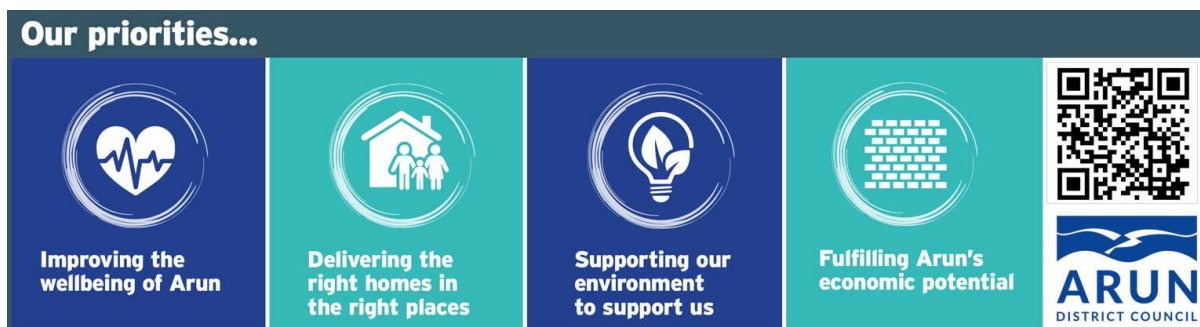
Kathryn Welch
Senior Planning Officer, Planning Department

Please note: My working hours are currently split between Development Management and ADC Engineers, which may result in extended response times. **Development Management:** Tuesdays and Thursdays **ADC Engineers:** Mondays, Wednesdays, and Fridays

T: 01903 737789

E: kathryn.welch@arun.gov.uk

Arun District Council, Civic Centre, Maltravers Rd
Littlehampton, West Sussex, BN17 5LF
www.arun.gov.uk



From: Kevin Shopland <[REDACTED]>

Sent: 17 November 2025 08:32

To: Planning <Planning@arun.gov.uk>

Cc: Kathryn Welch <Kathryn.Welch@arun.gov.uk>; Neal Thompson <[REDACTED]>

Subject: CIL 2

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Dear planning

Please find attached CIL 2 Assumption of Liability Form duly completed for planning permission K/9/25/PD on behalf of East Kingston Potato Barn Ltd.

I would appreciate receipt of the form or should I need to send the form elsewhere, confirmation of that address.

Regards

Kevin Shopland

Woodleigh Projects Lt.
2 The Quarry
Betchworth
Surrey
RH3 7BY



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