

Fuller Architects
11 The Parade
Willowhayne Crescent
East Preston
BN16 1NS

Please ask for: Jonny Cooper
Email: jonny.cooper@arun.gov.uk
Telephone: 01903 737532
Our Ref: K/7/25/HH
Your Ref:
Date: 30th March 2025

Dear Sir/Madam,

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2015

Application for Planning Permission for Works or Extension to a Dwelling

Development: Alterations to external materials including replacement of tile hanging with cladding, render to ground floor walls, cladding to porch, 2 No. roof lights and replacement windows. Loft conversion with dormers to the front and rear elevations. Erection of carport and store to side elevation.

Location: Driftwood 32 Coastal Road Kingston BN16 1SJ

Thank you for your recent application which I received on 28th March 2025. It is being validated by Jonny Cooper who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a valid application until the following item(s) have been received or resolved :-

There is a door serving the store on the proposed ground floor plan that is not shown on the proposed south elevation. Please amend accordingly and resubmit.

The windows and doors serving the seating area on the proposed ground floor plan are not shown on the proposed south elevation. Please amend accordingly and resubmit.

It is unclear on the proposed floor plan if there are sliding doors or folding doors serving the dining area (north elevation). Please amend the floor plan to make this clear.

There is a door serving the store on the proposed ground floor plan that is not shown on the proposed north elevation. Please amend accordingly and resubmit.

For further detailed information on validation requirements please go to our website and refer to the requirements list for this type of application: <https://www.arun.gov.uk/making-a-planning-application>

If you are unable to access the website, please contact this office so a copy can be sent to you.

Where the information requested above relates to a local validation requirement, you may request that the requirement is waived. The information requested should be reasonable having regard to the nature and scale of the proposed development and about a matter which it is reasonable to think would be a material consideration in determining the application. If you do not feel this is the case, you can serve a notice on the Council, specifying which particulars or evidence you do not consider meet this test of reasonableness. You must state which items you disagree with and set out the reasons why you hold the view, please quote the application reference in your letter or email. The Council will then consider your case and respond. It should be noted that there is no right to challenge the national requirements as these requirements are contained in planning legislation.

If providing additional documents or information, please email it to: planning.responses@arun.gov.uk with a covering email clearly explaining what is being provided. Do not resubmit it via the planning portal as we receive all the original information plus any amended information and it is not clear what has changed. Please provide the above by **13th April 2025** or your application will be closed as incomplete and where a fee has been paid, I will retain £40.00 (or the entire fee, if less than £40.00) to cover the cost of administering the return. If you have difficulty meeting this deadline please contact the above officer to agree an extension to this time scale. Once the application has been closed, you will need to submit a fresh application if you still want to proceed.

Yours sincerely



Neil Crowther
Group Head of Planning

For details of how the Council will deal with your data please refer to our privacy notices on the website <https://www.arun.gov.uk/privacy-policy/>

If you have provided an email address, all correspondence including the decision notice will be sent by email. It is therefore important that you keep us informed if this changes during the course of this application.

To register to receive notification of planning applications in your area, please go to <https://www1.arun.gov.uk/planning-application-finder>