

Application for removal or variation of a condition following grant of planning permission.

Town and Country Planning Act 1990.

Planning (Listed Buildings and Conservation Areas) Act 1990

You can complete and submit this form electronically via the Planning Portal by visiting www.planningportal.co.uk/apply

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address	2. Agent Name and Address
Title: MRS. First name: JULIE	Title: MR. First name: PHILIP
Last name: HOPES	Last name: HOPES
Company (optional): -	Company (optional): -
Unit: - House number: - House suffix: -	Unit: - House number: - House suffix: -
House name: THE BULL PEN	House name: THE BULL PEN
Address 1: EASTLANDS LANE	Address 1: EASTLANDS LANE
Address 2:	Address 2:
Address 3:	Address 3:
Town: COWFOLD	Town: COWFOLD
County: WEST SUSSEX	County: WEST SUSSEX
Country: U.K.	Country: U.K.
Postcode: RH13 8AY	Postcode: RH13 8AY

3. Site Address Details

Please provide the full postal address of the application site.

Unit: ☐ House number: ☐ House suffix: ☐

House name: THE POYNINGS

Address 1: MIDDLE WAY

Address 2:

Address 3:

Town: EAST PRESTON

County: WEST SUSSEX

Postcode (optional): BN16 1SB

Description of location or a grid reference.
(must be completed if postcode is not known):

Easting: Northing:

Description:

4. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ☐ Yes ☒ No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer name:

Reference:

Date (DD/MM/YYYY):
(must be pre-application submission)

Details of pre-application advice received?

5. Description Of Your Proposal

Please provide a description of the approved development as shown on the decision letter, including the application reference number and date of decision in the sections below:

VARIATION OF CONDITIONS 3 & 4 FOLLOWING A GRANT OF PLANNING PERMISSION (ref. K/32/17/HH) FOR EXTENSION, RENOVATION AND GARAGE CONVERSION, RELATING TO MATERIALS AND WINDOWS

Reference number: K/32/17/HH Date of decision (DD/MM/YYYY): 19/01/2018 (date must be pre-application submission)

Please state the condition number(s) to which this application relates:

1.	CONDITION 3	6.	
2.	CONDITION 4	7.	
3.		8.	
4.		9.	
5.		10.	

Has the development already started?

☐ Yes ☒ No DUE TO COMMENCE 3RD APRIL 2018
(date must be pre-application submission)

If Yes, please state when the development started (DD/MM/YYYY):

Has the development been completed?

☐ Yes ☒ No
(date must be pre-application submission)

If Yes, please state when the development was completed (DD/MM/YYYY):

6. Condition(s) - Removal

Please state why you wish the condition(s) to be removed or changed:

PLEASE SEE ATTACHED

If you wish the existing condition to be changed, please state how you wish the condition to be varied:

PLEASE SEE ATTACHED

**APPLICATION FOR REMOVAL OR VARIATION OF A CONDITION FOLLOWING
GRANT OF PLANNING PERMISSION ref. K/5/18/PL**

SUPPLEMENTARY INFORMATION TO QUESTION 6 – CONDITION REMOVAL

THE POYNINGS, MIDDLE WAY, EAST PRESTON, WEST SUSSEX, BN16 1SB

PLANNING REF K/32/17/HH

Condition 3 Materials and finishes

We are undertaking a major renovation of the above property, which is in a state of some disrepair. We intend replacing a number of materials (listed below) on the existing house and matching these materials on the extension. It is our intention to:

- (a) replace the existing roof tiles with slate. The slate tile is a natural Spanish called Merayo.
- (b) replace the existing, rotten wooden-framed windows with aluminium. They will be an Origin window, the frame colour being grey-white.
- (c) replace the existing boarding with cedar boards; the boards will be Cedar Lap, colour pewter.
- (d) render the brickwork once building works have been completed, in a pale neutral colour.

Once completed, we will achieve a uniform look on the property, including the extensions, although this will be different from what currently exists. We believe that these materials are in keeping with other renovations and new builds in the East Preston area.

We therefore think the condition should read:

The materials and finishes of the external walls and roofs of the extensions hereby permitted shall match in colour and texture those of the existing building, once renovated.

Condition 4 Window on the west elevation

As you will have seen from the drawings of the existing building, there are currently 2 windows on the west elevation, one on the ground floor and a much larger one on the first floor that overlooks Little Tangle. This larger window currently measures 2910mm wide and 1200mm deep, the window starts 970mm from the floor of the bedroom. It is our intention to brick up the ground-floor window.

We will reduce significantly the first floor one such that it is set much higher in the wall and therefore will not overlook Little Tangle, but will continue to allow light in. Its dimensions will be 2910 mm wide (as now), but only 365 mm deep, measured from the top of the existing frame. The bottom of the window will therefore be 1805mm from the floor and will not overlook Little Tangle as the only thing visible through it will be the sky.

Our understanding is that if the window is more than 1.7 metres from the floor, which it will be, then no condition is necessary and it can be both clear and able to be opened. Nonetheless, we are prepared for the window to be non-opening, but would like to retain it as clear glass, as now.

If however a condition is still required, we think it should read:

The windows on the west elevation of the building shall be fixed to be permanently non-opening.

7. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form

CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

CERTIFICATE OF OWNERSHIP

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that I have/ the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

7. Ownership Certificates and Agricultural Land Declaration (continued)

CERTIFICATE OF OWNERSHIP - CERTIFICATE C

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners* and/or agricultural tenants** of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

--

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

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On the following date (which must not be earlier than 21 days before the date of the application):

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Signed - Applicant:

--

Or signed - Agent:

--

Date (DD/MM/YYYY):

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CERTIFICATE OF OWNERSHIP - CERTIFICATE D

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

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Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

--

On the following date (which must not be earlier than 21 days before the date of the application):

--

Signed - Applicant:

--

Or signed - Agent:

--

Date (DD/MM/YYYY):

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8. Planning Application Requirements- Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies* of a completed and dated application form: ☐

The original and 3 copies* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings): ☐

The original and 3 copies* of other plans and drawings or information necessary to describe the subject of the application: ☐

The correct fee: ☐

*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

9. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

26/03/2018

(date cannot be pre-application)

10. Applicant Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code: Mobile number (optional):

Country code: Fax number (optional):

Email address (optional):

11. Agent Contact Details

Telephone numbers

Country code: National number: Extension number:

Country code:

Country code:

Email address (optional):

12. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ☒ Yes ☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

☒ Agent

☐ Applicant

☐ Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address: