



Construction Phase Plan

Site: 14 Coastal Road
East Preston
West Sussex
BN16 1SJ

Prepared by: Rabbit Demolition & Excavation Ltd
Unit 1-2, 37 Chartwell Road
Lancing Business Park
Lancing
West Sussex BN15 8TU

Date: 2nd November 2018

1 Construction Phase Plan (Demolition & Site Clearance Activities)

Description of the project	
Brief Description of Project	Demolition of existing structures, hard standings and foundations to existing buildings and site clearance.
Project Address	14 Coastal Road, East Preston, West Sussex BN16 1SJ
Start Date / Duration	Nov 2018 – 3 weeks
Work Hours	8am to 6pm Monday to Friday 8am to 1pm Saturday
Client	Mr Rupert Clarke
Principal Designer	TBA
Architect / Designer	N/A to Demolition and Site Clearance phase.
Other Consultants	N/A
Principal Contractor Contact	Mrs G Clarke
Site Manager / Supervisor	Mike Scotts - [REDACTED]
Other Contractors on site	N/A during demolition phase
Project Information / Specification	Pre-Contract information supplied by client.
Relevant Survey Reports	Pre-Demolition Asbestos Survey report to be supplied.
Induction & Site Rules	All operatives on site will be given a briefing about the project and hazards by the Site Manager using the induction/site rules leaflet. All operatives are required to sign that they have read and understood the site rules.
Risk & COSHH Assessments	Refer to site specific risk assessment (section 2) and COSHH assessments (section 3) and package of General Risk Assessments. Subcontractors will prepare their own risk assessments and method statements which will be reviewed by Rabbit Demolition & Excavation Ltd / Mrs G Clarke and filed on site in the site file.

General management arrangements	
Selection of Contractors	Only fully qualified and licenced contractors will be employed on site.
Arrangements for co-operation between the project team & co-ordination of their work	Daily telephone contact between site supervisor and the management team including site visits as required.
Site Security	Site boundary has been hoarded on behalf of the client. All plant will be kept secured and access to site restricted. The designated traffic route for vehicles will be from Coastal Road.
Signage	Relevant signage will be used to notify the public of the presence of a working environment and directing all visitors to the site office.
Storage arrangements	All waste to be removed on a regular basis and not stored on site unless required for any of the works. There will be no storage on site.

CPP & Site-Specific Risk Assessment

Client/agent preliminaries	N/A
Safety of third parties	Gates to be kept locked shut when not in use with a site contact number clearly displayed. All visitors to site will be given a site-specific induction and will be escorted at all times.
Liaison with third parties	This is a domestic residential area. Contact numbers will be posted on the entrance gates in case of any issues that may need to be reported. Letters have been distributed by hand advising of the impending demolition works.
Waste Management	All demolition waste will be collected by Rabbit Waste Management Ltd in skips and transported to their recycling facilities in Lancing. All transfer notes will be kept on site and handed to Mrs G Clarke on completion of the works.
PPE Requirements	Safety footwear, helmets, hi-visibility clothing, protective gloves and eye protection will be worn in accordance with the risk assessments for the activity undertaken.
First Aid	First aid arrangements will be covered during induction. Nominated Supervisor/Responsible person: Tom Scotts First Aid box will be kept in the site office. First Aid arrangement will be covered during induction.
Accident Recording / RIDDOR reporting	The Accident Book will be kept in the site office and completed by the site supervisor. Any RIDDOR reports will be made by Rabbit Head Office.
Fire / Emergencies	In case of fire an air, klaxon will be used to alert site personnel who will be instructed to assemble at the designated muster point for a roll-call. No personnel will leave site until instructed to do so by one of the management team. Fire warden (Steve Hesslington), There will be mobile and suitable extinguishers deployed at the work site. Emergency evacuation procedures will be covered during the site induction.
Local Hospital	<i>Address and telephone number for local A&E</i> Worthing Hospital Lyndhurst Road Worthing BN11 2DH Tel: [REDACTED]
Welfare Facilities	Full welfare facilities will be provided on site.
Signing in Arrangements	All visitors to site will be required to report to the site supervisor, sign in and will be escorted at all times.

CPP & Site-Specific Risk Assessment

Arrangements for managing safety risks	
Electrical Supply Isolations	Temporary building supplies supplied by the employer and situated in a block enclosure on site.
Gas Supply Isolations	No gas on site.
Temporary site supplies	By portable generator.
Portable Electrical Equipment	All hand tools to be P.A.T. tested and certified.
Lighting	110V portable
Vehicle movements & segregation of pedestrians	The designated traffic route for vehicles will be from Coastal Road. Daily vehicle movements are to be one per day in the first week and then 6-8 per day for the following two weeks. All visitors to site to report to the site office. Refer to Risk Assessment "Transport & Traffic Management" dated 1/11/18.
Delivery Arrangements	See above
Parking arrangements	Staff parking on site in designated areas. Visitor parking as available.
Demolition / dismantling	Refer to Method Statement dated 1/11/2018
Excavations	Any excavation to be barriered off and suitable warning signs deployed as necessary.
Contact with underground / hidden services	We have been informed that the site has been isolated from all external supplies however, caution will be exercised and hand digging methods used if considered necessary.
Collapse of structures	Temporary propping/buttressing deployed as considered necessary.
External working at height	The demolition plan does not call for external working at height.
Internal working at height	Aluminium scaffold towers as safe working platforms to be used as required and to be erected and modified by trained competent personnel.
Mobile plant operations	All operatives have plant competence certificates.
Lifting operations	Heavy or awkward loads to be lifted mechanically. All operatives to be trained in safe lifting procedures.
Work Equipment	360 Excavator with various attachments such as impact hammers, grapples, buckets and pulverisers. Refer to Method Statement & Risk Assessments dated 1/11/18
Hot works	Hot Works Permit to be completed and followed if required. (no hot works are envisaged on this site)

Arrangements for managing health risks	
Asbestos	Asbestos removal if required TBC
Manual handling	Manual Handling Operations 1992 will be adhered to for all manual work.
Hazardous substances	Should any hazardous materials be found, all work will stop, the area cordoned off and the Client notified immediately.
Noise	If noise levels are above the action level of 80db and 85db, hearing protection will be issued to operatives as and when required, however it is not expected to arise during the works on this site. Should noise become a problem noise monitoring will be carried out.

CPP & Site-Specific Risk Assessment

Vibration	Hand/Arm vibration controls will be deployed as necessary. Work will be of short duration with breaks in working periods to be allowed as per Risk Assessment & Method Statement.
Dust	The control of dust and its suppression is given high priority in particular relating to this location which has commercial neighbours. If required, dust will be suppressed by misting.
Exposure to sun	Should it be necessary operatives will be instructed to wear sun blocking cream, suitable clothing and hats.
Dealing with contaminated land	We are not aware of any specific items of contamination or their locations. Should we come across any disturbed or suspicious areas of land, we will cease works, barrier off areas in question and report immediately to the client.
Other	

