



Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Pope Stevens Architecture
2 Beech Avenue
Chichester
West Sussex
PO19 3DR

Our Ref: K/2/12/
Please ask for:
Mr J Smith
01903 737761

Dear Sir/Madam

05 April 2012

Town & Country Planning Act 1990 (as amended)
Application for Planning Permission for Works or Extension to a Dwelling

Development New single garage at front of dwelling and conversion of existing garage to habitable accommodation.
Location 67 Golden Avenue East Preston,,

Receipt:

Farndell Builders (Sussex) Ltd	Receipt No. P89635	Amount £ 150.00
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Thank you for your application received on 2nd April 2012, I am writing to acknowledge that it was accepted as a valid application on 4th April 2012. On receipt of this letter if you have any concerns about the way that the Council has described your application you should contact the Case Officer Mr J Smith who will be dealing with your application to discuss the matter.

Your application has been put into the Planning Register and is available for viewing by the public at the Council Offices and on the website. The Council publicise all planning applications by means of a site notice. I would be grateful if you would display the enclosed site notice on or near the site for 21 days from the date you receive this letter in a position where it can easily be seen by the general public.

Your application cannot be determined until the end of the statutory publicity and consultation periods which is 10th May 2012. You can follow how your application is progressing on the Council's website www.arun.gov.uk/planning using the application's reference number. Due to the pressure of work it will not be possible for you to meet with the Case Officer unless you have made an appointment.

The Council aims to make as many decisions as possible before the end of the statutory determination period, which in this case will be 30th May 2012. However this is not always possible for a number of reasons, including on-going negotiations or the scheduling of Planning Committees.

If you have not received a decision by 30th May 2012 or agreed in writing to extend the time in which the Council make a decision, you can appeal to the Secretary of State. Your appeal (under section 78 of the Town and Country Planning Act) would be that the Council has failed to make a decision and you would be asking a Government Planning Inspector to make the decision instead. You can do this using a form which you can get at <http://www.planningportal.gov.uk/planning/appeals/> or from the Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN. If you appeal you should do so within 12 weeks from the statutory determination period (30th May 2012).

This proposal is one to which the Building Regulations apply. You may wish to wait for a planning decision before making a submission under the Building Regulations but you should not start any structural work before obtaining Building Regulations approval. The necessary submission forms and fee details can be down loaded from the Arun District Council website www.arun.gov.uk. or you can contact this office for copies.

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Please do not hesitate to contact us if you have any queries.

Yours faithfully

A handwritten signature in black ink, appearing to read 'KARL', with a long, sweeping horizontal line underneath.

Karl Roberts
Assistant Director Planning Services &
Housing Strategy

Please note: When an application is submitted online or with an email address in the agent details, most correspondence, including the decision notice will be sent by email. It is therefore important that you inform us if you make any change to your email address during the course of this application.

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