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Arun District Council
Arun Civic Centre
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Planning & Building Control General Enquiries
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Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: K/2/12/
Your Ref:

Please ask for:
Mrs J Grieves
01903 737711 x 37448

Dear Sir/Madam

3rd April 2012

Town & Country Planning Act 1990 (as amended)

Application for Planning Permission for Works or Extension to a Dwelling

Development New single garage at front of dwelling and conversion of existing garage to habitable accommodation.

Location 67 Golden Avenue East Preston

Thank you for your recent application which I received on 2nd April 2012. It is being dealt with by Mrs J Grieves who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please submit amended block plans to show all proposed works highlighted

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by **17th April 2012**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours faithfully



Karl Roberts
Assistant Director Planning Services &
Housing Strategy