

David Bennett Architects
The Old Cottage
Vicarage Lane
Felpham Bognor Regis
West Sussex
PO22 7EA

Dear Sir/Madam

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General
Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail: planning@arun.gov.uk
website: www.arun.gov.uk/planning

Our Ref: K/1/12/

Your Ref:

Please ask for:

Mrs D Johnson

(01903) 737500 Ext 37762

7th February 2012

The Town and Country Planning Act 1990 (as amended)
Town and Country Planning Development Management Procedure Order 2010 (as amended)

Side extension to provide garage and store (re-application following K/25/11)
29 Golden Avenue East Preston

Thank you for your recent application which I received on 1st February 2012. It is being dealt with by Mrs D Johnson who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

I require 1 electronic or 3 paper copies of a location plan in accordance with the guidance notes available on our website detailed below (click on National List). Please provide one named road and a North point.

The rear garden elevations and East elevations have been labelled incorrectly on both the existing and proposed plans. Please amend accordingly.

Both the existing and proposed North first floor plans do not accord with both existing and proposed 1st floor elevation. Please amend accordingly.

For further guidance or to obtain the documents as required above please refer to our website:
<http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

Please provide the above by 21st February 2012. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

Yours faithfully



Karl Roberts
Assistant Director Planning Services &
Housing Strategy

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