



By Email & Post
Mrs A Gardner
Arun District Council
Arun Civic Centre
Maltravers Street
Littlehampton
West Sussex
BN17 5LF

H/12/10/DOC

9th August 2010

VH/km/616

Dear Mrs Gardner

Re: 1 St Nicholas Cottage, Houghton, BN18 9LW

We are currently preparing to start work on site and placing orders for the above works and I enclose herewith a Schedule of Materials, as requested under planning applications H/2/10 and H/3/10/L, in pursuance of discharge of Condition No. 3.

With reference to the construction of the new conservatory bay on the south elevation and in view of the extreme exposure of this façade the intention is that the construction, above plinth level, will be carried out by Town and Country Ltd, to the approved design. I enclose details of their proposed joinery section herewith which has an inset aluminium glazing bead within a timber frame, together with a photographic example. I understand that this system is widely accepted for use on Listed Buildings in London since the cross dimensions are particularly fine and its durability also allows the joiner to offer the advantage of a ten year guarantee.

I trust that you will find this proposal acceptable and look forward to hearing from you, at your earliest convenience.

Yours sincerely



Victoria Holland
On behalf of NEIL HOLLAND ARCHITECTS

Enc: as above

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