



Mr P King
41A Beach Road
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West Sussex
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Arun District Council
Arun Civic Centre
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Planning & Building Control General Enquiries
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Minicom: 01903 732765
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website: www.arun.gov.uk/planning

Our Ref: F/7/13/NMA
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr King

2nd April 2013

Section 96A of the Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2010 (as amended) - Article 9

Application for A Non-material Amendment Following a Grant of Planning Permission

Development Application for a non-material amendment following a grant of planning permission F/13/12/ for a variation of roof pitch to accommodate tiles and narrowing of door opening to door at front of proposed garage

Location 2 Old Station Cottages Ford Road Ford

Thank you for your recent application which I received on 22nd March 2013. It is being dealt with by Mrs D Johnson who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

No fee accompanied this application. Please send a cheque for £28.00 to this office.

Please provide the above by **16th April 2013**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website: <http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC>

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

Yours sincerely

A handwritten signature in black ink, appearing to read 'KARL', with a long, sweeping horizontal line underneath.

Karl Roberts
Assistant Director Planning & Economic Regeneration