

**From:** Daun Johnson  
**Sent:** 24 February 2020 08:29  
**To:** BCS [REDACTED]  
**Subject:** RE: F/2/20/PL Land adjacent Station Cottages, Ford

Mr Brown,

Unfortunately the Biodiversity Checklist is not what is required for the Survey and Report for the Arun Valley.

The guidance for what is required for the Biodiversity Survey and Report for the Arun Valley is on our website, <https://www.arun.gov.uk/making-a-planning-application>, the Validation Requirements List for Planning Applications, under the Local Validation Requirements.

I will look into the fee query you had and get back to you.

Thank you,  
Mrs Johnson

Daun Johnson | Technical Support Unit Assistant, Directorate of Place, Arun District Council | Location: GroundFloor, Phoenix House,  
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**From:** BCS [REDACTED]  
**Sent:** 21 February 2020 15:59  
**To:** Daun Johnson <[Daun.Johnson@arun.gov.uk](mailto:Daun.Johnson@arun.gov.uk)>  
**Subject:** Re: F/2/20/PL Land adjacent Station Cottages, Ford

Hi Mrs Johnson

Thanks for your email sorry for the delay in responding please find attached a copy of the biodiversity check sht and requested., also I noted you felt there was additional fee to pay, I believed as this was a resubmission of the earlier application with in the year we were ok with the original fee. Can you let me know if that's not the case please

Thanks

Phil

Please find attached a copy of the  
Phillip Brown  
[REDACTED]

On 17 Feb 2020, at 12:45, Daun Johnson <[Daun.Johnson@arun.gov.uk](mailto:Daun.Johnson@arun.gov.uk)> wrote:

Mr Brown,

Thank you for the information I received today on my desk.

I still require Biodiversity Survey and Report because the site is in the Arun Valley which is a Site of Special Scientific Interest. Guidance for this report can be found on our website <https://www.arun.gov.uk/making-a-planning-application>, under Validation Requirements List for Planning Applications.

Also, now that I have a proper red edge on the location plan, I can confirm a further £256.00 is due for a change of use of land application. You may pay the balance either by cheque or on our website, quoting reference F/2/20/PL.

If you have any questions, please let me know.

Thank you,  
Mrs Johnson

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