



Mr Jones
1 Northwood Cottages
Burndell Road
Yapton
West Sussex
BN18 0HR

Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
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Our Ref: F/20/17/PL
Your Ref:

Please ask for:
Mrs D Johnson
01903 737762

Dear Mr Jones

12th July 2017

Town & Country Planning Act 1990 (as amended)
Town and Country Planning (Development Management Procedure) (England) Order 2015
Application for Planning Permission

Development Variation of conditions 2 & 7 imposed under F/20/17/HH relating to extension to 10 years for cabling to be removed & allow doors & windows on East elevation to be clear glass & opening to full height.

Location 1 Northwood Cottages Burndell Road Yapton

Thank you for your recent application which I received on 25th June 2017. It is being validated by Mrs D Johnson who will be able to assist you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following item(s) have been received or resolved :-

Location Plan

Please submit 1 electronic or 3 paper copies of a location plan at a scale of 1:1250 or 1:2500 for rural areas. Further details of what must be included on the plan can be found in the National Validation Requirements.

No fee accompanied this submission. Please forward the amount of £195.00 to this office.

For further detailed information on both the National and Local Validation Requirements please go to our website: <http://www.arun.gov.uk/making-a-planning-application>
If you are unable to access the website, please contact this office so a copy can be sent to you.

Please provide the above by **26th July 2017** or your application will be closed as incomplete and you will have to resubmit if you wish to proceed with the application. If you have difficulty meeting this deadline please contact the above officer to discuss the matter.

Yours sincerely

Neil Crowther
Group Head of Planning