Arun District Council
Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Planning & Building Control General Enquiries
Tel: (01903) 737756 Fax: (01903) 730442
Dx: 57406 Littlehampton
Minicom: 01903 732765
e-mail:planning@arun.gov.uk
website: www.arun.gov.uk/planning

Grundon Waste Management Limited
Estates Office
Grange Lane
Beenham
Reading
RG7 5PY

Our Ref: F/10/13/CLP
Your Ref:

Please ask for:
Miss C Burrows
extn 37459

Dear Miss V Bensadou

20th June 2013

Town & Country Planning Act 1990 (as amended)
Town & Country Planning (Development Management Procedure) (England) Order 2010 (as amended) - Article 35
Application for Lawful Development Certificate for a Proposed Use or Development

Development Application for Certificate of Lawfulness for a proposed use of former Ford Blockworks aerated Block factory for use Class B2 (General Industrial)

Location Former Ford Blockworks (Aerated Block Factory) Ford Airfield Industrial Estate Ford

Thank you for your recent application which I received on 11th June 2013. It is being dealt with by Miss C Burrows who will be able to help you should you have any questions.

I regret that I am unable to accept your documents as a formal application until the following matters have been resolved :-

Please submit 1 electronic or 3 paper copies of existing and proposed floor plans at a scale of 1:50 in accordance withthe guidance notes available on our website detailed below (click on National List).

If there are any structural changes then you will be required to provided existing and proposed elevations.

Please provide the above by **4th July 2013**. If this information is not received by this date, the application will be returned to you as incomplete and you will have to submit a fresh application.

For further guidance or to obtain the documents as required above please refer to our website:
http://www.arun.gov.uk/main.cfm?type=SUBMITAPAPERAPPLIC

If you are unable to download the required guidance documents from the web site please contact the above officer who will arrange to post a paper copy to you.

If this letter has crossed with you providing the information, please ignore it.

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Yours sincerely

Karl Roberts
Assistant Director Planning & Economic Regeneration