ARUN
DISTRICT COUNCIL

Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex BN17 5LF
Tel: 01903 737756
www.arun.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling. Town and Country Planning Act 1990

Publication of applications on planning authority websites.
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.
If you require any further clarification, please contact the Authority's planning department.

1. Applicant Name, Address and Contact Details

Title: Mrs | First name: Alyson | Surname: Innes-Etherington

Company name:

Street address: 25 Admiralty Road
Felpham

Town/City: Bognor Regis
County: West Sussex
Country:
Postcode: Po22 7DW

[redacted] Country | National | Extension Number

Are you an agent acting on behalf of the applicant? ○ Yes ◉ No

2. Agent Name, Address and Contact Details

No Agent details were submitted for this application

3. Description of Proposed Works

Please describe the proposed works:

We would like to change the flat roof of our annexe kitchen into a small roof garden, with access to it leading from the upstairs bedroom that overlooks it. This would mean changing the present double window into a french window / doors, and placing decking and a balustrade around the outside of the existing flat roof.

Has the work already been started without planning permission? ○ Yes ◉ No

4. Site Address Details

Full postal address of the site (including full postcode where available)

House: 25 | Suffix:
House name:
Street address: Admiralty Road

Town/City: Bognor Regis
County: West Sussex
Postcode: PO22 7DW

Description of location or a grid reference
(must be completed if postcode is not known):

Easting: 495057
Northing: 99578

Description:

5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? ○ Yes ◉ No

Is a new or altered pedestrian access proposed to or from the public highway? ○ Yes ◉ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way? ○ Yes ◉ No

6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application? ○ Yes ◉ No

7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development? ○ Yes ◉ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal? ○ Yes ◉ No

8. Parking

Will the proposed works affect existing car parking arrangements? ○ Yes ◉ No

9. Authority Employee/Member

With respect to the Authority, I am:

(a) a member of staff
(b) an elected member
(c) related to a member of staff
(d) related to an elected member

Do any of these statements apply to you? ○ Yes ◉ No

10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land? ◉ Yes ○ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

○ The agent ◉ The applicant ○ Other person

11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

Walls - description:

Description of *existing* materials and finishes:

The wall of the house that the flat roof is attached to is pebbledash that has been painted. It is solid brick wall.

Description of *proposed* materials and finishes:

At present there is a double window made of UPVC in this wall which will have to be removed and replaced with a longer "french window / doors". These will be standard double glazed french window made of UPVC.

Roof - description:

Description of *existing* materials and finishes:

The flat roof that we would like to make into a roof garden is 15ft (457cm) x 10ft (305cm). The roof at present is flat and covered in bitumen and pebbles.

Description of *proposed* materials and finishes:

We would like to cover the flat roof with wooden decking placed onto supporting wooden rafters to allow air to circulate and also to aid even weight bearing. Around the outside of the decking would be a wooden balustrade of approx. 4ft - 4.5ft tall.

Windows - description:

Description of *existing* materials and finishes:

At present there is a double glazed UPVC double window which measures 3ft 9ins (114cm) x 3ft 4ins (100cm)

Description of *proposed* materials and finishes:

We would like to replace the present window with a french window / doors. These would be double glazed and made of UPVC. They would measure 3ft 9ins across but be approx 6ft in height.

Doors - description:

Description of *existing* materials and finishes:

As above

Description of *proposed* materials and finishes:

As above

Boundary treatments - description:

Description of *existing* materials and finishes:

At present there is no boundary / wall / fence or balustrade to this flat roof

Description of *proposed* materials and finishes:

As described before we would edge the entire flat roof space with a wooden balustrade measuring no less then 4ft tall.

11. (Materials continued)

Vehicle access and hard standing - description:

Description of *existing* materials and finishes:

N/A

Description of *proposed* materials and finishes:

N/A

Lighting - add description

Description of *existing* materials and finishes:

N/A

Description of *proposed* materials and finishes:

N/A

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? (•) Yes ( ) No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

I will attach photograps of the flat roof to show out look from different angles.

12. Certificates (Certificate B)

Certificate of Ownership - Certificate B

Town and Country Planning (Development Management Procedure) (England) Order 2010 Certificate under Article 12

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner *(owner is a person with a freehold interest or leasehold interest with at least 7 years left to run)* of any part of the land or building to which this application relates

[redacted]

13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

☒ Date 22/05/2013