



Arun District Council
 Maltravers Road
 Littlehampton
 West Sussex BN17 5LF
 Tel: 01903 737756
www.arun.gov.uk

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number	59
Suffix	
Property Name	
Address Line 1	Roundle Avenue
Address Line 2	
Address Line 3	West Sussex
Town/city	Felpham
Postcode	PO22 8LJ

Description of site location must be completed if postcode is not known:

Easting (x)	Northing (y)
496151	100739

Description

Applicant Details

Name/Company

Title

Ms

First name

Lucy

Surname

Cutler

Company Name

Address

Address line 1

59 Roundle Avenue

Address line 2

Felpham

Address line 3

Town/City

BOGNOR REGIS

Country

United Kingdom

Postcode

PO22 8LJ

Are you an agent acting on behalf of the applicant?

☐ Yes

☒ No

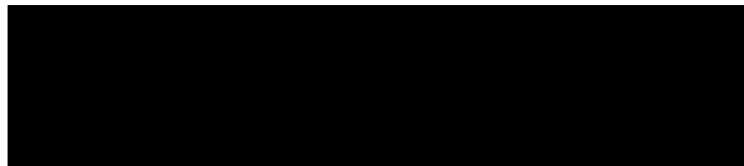
Contact Details

[Redacted]

[Redacted]

[Redacted]

[Redacted]



Description of Proposed Works

Please describe the proposed works

Replace existing poly-carbonate roof to garden room by means of the following works in order to:- a) Create a more durable and weatherproof structure. b) Improve heat and noise insulation.

Raise the height of the garden room eaves to be level with the existing eaves of the main bungalow structure.

Form a new pitched roof to the garden room and cover using conventional roof tiles. All to match existing bungalow roof.

New garden room roof to be fully insulated.

Has the work already been started without consent?

☐ Yes

☒ No

Materials

Does the proposed development require any materials to be used externally?

☒ Yes

☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:

Walls

Existing materials and finishes:

Brick and blockwork walls of cavity type construction. Rendered finish.

Proposed materials and finishes:

Brick and blockwork walls of cavity type construction with rendered finish to match existing.

Type:

Roof

Existing materials and finishes:

Timber rafters with cellular poly-carbonate sheets. Gable end clad with Marley Eternit cladding.

Proposed materials and finishes:

Timber rafters with conventional roof tiles to match existing bungalow roof. Gable end clad with Marley Eternit cladding as per existing

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☒ Yes

☐ No

If Yes, please state references for the plans, drawings and/or design and access statement

59 Roundle Avenue PO22 8LJ Location Plan

Site Plan for 59 Roundle Ave PO22 8LJ

PL01a (existing structure to garden room)

PL02a (proposed structure to garden room)

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

☐ Yes

☒ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes

☒ No

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

☐ Yes

☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

☐ Yes

☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

☐ Yes

☒ No

Parking

Will the proposed works affect existing car parking arrangements?

☐ Yes

☒ No

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

☒ Yes

☐ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☐ The agent
- ☒ The applicant
- ☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

- ☐ Yes
- ☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

- ☐ Yes
- ☒ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

- ☐ Yes
- ☒ No

Can you give appropriate notice to all the other owners/agricultural tenants? (Select 'Yes' if there are no other owners/agricultural tenants)

- ☒ Yes
- ☐ No

Certificate Of Ownership - Certificate B

I certify/ The applicant certifies that:

- ☒ I have/The applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner* and/or agricultural tenant** of any part of the land or building to which this application relates; or
- ☐ The applicant is the sole owner of all the land or buildings to which this application relates and there are no other owners* and/or agricultural tenants**.

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner/Agricultural Tenant:

Lucy Cutler

House name:**Number:**

59

Suffix:**Address line 1:**

Roundle Avenue

Address Line 2:

Felpham

Town/City:

BOGNOR REGIS

Postcode:

PO22 8LJ

Date notice served (DD/MM/YYYY):

26/04/2022

Person Family Name:**Name of Owner/Agricultural Tenant:**

Geraldine Hallson

House name:**Number:**

59

Suffix:**Address line 1:**

Roundle Avenue

Address Line 2:

Felpham

Town/City:

BOGNOR REGIS

Postcode:

PO22 8LJ

Date notice served (DD/MM/YYYY):

26/04/2022

Person Family Name:**Person Role**☒ The Applicant☐ The Agent**Title**

Ms

First Name

Lucy

Surname

Cutler

Declaration Date

16/05/2022

☒ Declaration made

Declaration

I / We hereby apply for Householder planning permission as described in this form and accompanying plans/drawings and additional information. I / We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine options of the persons giving them. I / We also accept that: Once submitted, this information will be transmitted to the Local Planning Authority and, once validated by them, be made available as part of a public register and on the authority's website; our system will automatically generate and send you emails in regard to the submission of this application.

☒ I / We agree to the outlined declaration

Signed

Lucy Cutler

Date

16/05/2022